



BA-PHALABORWA MUNICIPALITY

MEMORANDUM

- BUDGET AND TREASURY -

To : Prospective service provider
From : SCM /store
Date : 06/02/2026
Enquiries : Procurement Office
Telephone : 015 780 6400/2/4/6/8
Ref : REQ9625

Kindly provide this office with a written quotation for the supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No.3 Nyala Street, Phalaborwa, not later than 16/02/2026 at 12H00

QUANTITY	Description	Price/unit (Inc. Vat)	Delivery Period
21 DAYS	➤ HIRING TLB FOR 21 DAYS @ WET RATE		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)
20 is further evaluated: 20 for 100% Black owned.

18 for +51% Black owned; and

14 for Less than 51% Black owned