



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY _

To : Prospective service provider
From : SCM /stores
Date : 19/06/2024
Enquiries : Procurement Office
Telephone : 015 780 6361/62
Ref : REQ5516

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No.3 Nyala Street, Phalaborwa not later than 26/06/2023 at 12H00

QUANTITY	Description	Price/unit (Inc. Vat)	Delivery Period
04	HIGH BACK ERGONOMIC OFFICE CHAIRS		
03	RECORDERS		
	SEE THE ATTACHED DOCUMENT SPECIFICATION		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)
20 is further evaluated: 20 for 100% Black owned;
18 for +51% Black owned; and
14 for Less than 51% Black owned



SPECIFICATION

With a unique pivot lumbar support system and contoured frame mirroring the S-shaped curve of your spine, the Chair must ensure optimal lower back support, whether you are at a forward-based keyboard posture, reading a document or on a call.

Items

- Sustained back support
- Extended recline position for non-keyboard posture
- Adjustable seat, armrest and headrest
- Mesh back and leatherette seat
- Deliver fully assembled

You decide when, where and how you dictate. Two microphones ensure awless speech quality in every situation.



SPECIFICATION

Features

- Use WiFi to share your files from
- Noise reduction with Duo-Mic Beamforming
- Optical 4 Position Slide Switch
- Directional Stereo Conference recording
- Dedicated docking station with easy and light connection feeling
- Full audio file editing
- Geared for Dragon Naturally Speaking
- Device lock by PIN code
- Editing functions (overwrite/insert/delete/security lock)
- Convenient PC data transfer via USB docking station
- ODMS V.7 Pro software
- C-TYPE Charger