



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 22/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6361
REF : 126649

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices at no:3 nyala street , Phalaborwa 1390 not later than 06/03/2017@11H30

QUANTIT Y	Description	PRICE/UNIT (Inc. . .VAT)	DELIVERY PERIOD
6	Jackets		
6	Shirts		
100	Golf shirts		
100	Pens		
100	Caps		
100	Scarfs		
100	Bags		
100	Key holders		
3	Wind breakers		

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate or certified copy
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Registration with CSD (Report must be submitted with document)



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- BUDGET AND TREASURY –

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TO : Service Provider
FROM : SCM /STORES
ENQUIRIES : STORES @ 015 780 6362/61
REF : Trading Documents-16/17

Kindly furnish this office with the following documents.

- Original Tax Clearance Certificate or certified copy
- CIPRO (CK2 Document) / Proof of organisation ownership
- BBBEE Certificate certified by a SANAS accredited institution (if available) or sworn affidavit.
- Completed MBD4 (declaration of Interest) Form
- CSD summary report.

I trust that you will find the above to be in order.

Digitally Signed

Accountant: SCM