



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

**TO** : Prospective Service Provider  
**FROM** : SCM /STORES  
**DATE** : 12/01/2018  
**ENQUIRIES** : STORES  
**TELEPHONE** : 015 780 6479/6362/61  
**REF** : 128720

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 25/01/2018 at 15H00.

<b>QUANTITY</b>	<b>Description</b>	<b>PRICE/UNIT (Inc .VAT)</b>	<b>DELIVERY PERIOD</b>
	Toners for HP Laserjet pro M2521dw		
10x	Black		
15x	Magenta		
15x	Yellow		
15x	Cyan		

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- **Price (s) quoted must be valid for at least thirty (30) days from date of your offer.**
- **The municipality retains the prerogative to reject any quotes it deems to be excessive**
- **A firm delivery period must be indicated.**
- **Original Tax Clearance Certificate or certified copy**
- **Registered with CIPRO (CK 1 or 2 document)**
- **BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.**
- **Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.**
- **Centralised Suppliers Database printout (summary report)**



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