



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Supply Chain Management

Procurement and Stores

TO : Prospective Service Providers  
FROM : SCM /STORES  
DATE : 14/09/2016  
ENQUIRIES : STORES  
TELEPHONE : 015 780 6362/61  
REF : Stretch tent VVIP decor

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa or emailed to [mogofen@ba-phalaborwa.gov.za](mailto:mogofen@ba-phalaborwa.gov.za) not later than 16/09/2016 at 12H00.

QUANTITY	Description	UO M	PRICE/UNI T (Inc .VAT)	DELI VERY PERI OD
1	Stretch tent to accommodate 30pax to be installed at the airport	Eac h		
1	Couches, coffee tables (enough for 30people)	Eac h		
1	- Red carpet 5metre	Eac h		
1	Décor centre pieces for the tables, table cloths, (preferred colours - blue and white)	Eac h		
1	Delivery, set-up on the 28th of October and collection on 29 October after the event	Eac h		

**Please number your quotes (Your Ref no)**

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- Goods of inferior quality will not be accepted.
- CSD registration summary report