



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 04/05/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128951

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to procurementstores@gmail.com or not later than 13/05/2016 at 12H00.

QUAN TITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
	<i>Professional Internal Audit Services to assist in Executing the Internal Audit plan</i>		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
 - The municipality retains the prerogative to reject any quotes it deems to be excessive
 - A firm delivery period must be indicated.
 - Original Tax Clearance Certificate
 - A service provider be registered with Ba-Phalaborwa database
 - Registered with CIPRO (CK 1 or 2 document)
 - BBBEE Certificate certified by a SANAS accredited institution.
 - Fill in and Return the Declaration of Interest Form.
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- Original Tax Clearance Certificate
- CIPRO (CK2 Document) / Proof of organisation ownership
- BBBEE Certificate certified by a SANAS accredited institution (if available).
- Completed MBD4 (declaration of Interest) Form

I trust that you will find the above to be in order.

Digitally Signed

Accountant: SCM