



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128444

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
30	<i>Requisition in respect of 30 learners for customer care training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution or sworn affidavit
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

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NAME OF PROGRAM: CUSTOMER CARE

A. Number of learners=30

B. Duration of training =3 days

C. The Service Provider must be Accredited with one of the following unit standard:-

- **252170 Apply the principles of customer care in client interaction.**
- **119676 Apply the skills of customer care in a specific work environment**

D. Proof of accreditation on the unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Records Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128401

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
25	<i>Requisition in respect of 25 leaners for the environmental management practice training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

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Name of the Program: ENVIRONMENTAL MANAGEMENT PRACTICES

Number of learners=25 learners

B. Duration of the training =3 days

C. The Service Provider must be ACCREDITED for the skills program the following on Unit **standards:-**

- **119821, ` - implement learn work practices to ensure sound environment management practices,**
- **13912-Apply knowledge of self and term in order to develop a plan to enhance team performance’,**
- **14050- Care for customers in a community environment.**

D. Proof of accreditation on Unit standard to be attached

E. Conduct assessment of learners at the end of training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Registration Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128403

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
30	<i>Requisition in respect of 30 leaners for occupational and safety training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

The following conditions will apply:

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NAME OF PROGRAM: OCCUPATIONAL HEALTH AND SAFETY

A. Number of learners=30 learners

B. Duration of training = 2 days

C. the Service Provider must be ACCREDITED for the skills program on unit standard.

- **ID 244288; demonstrate understanding of occupational health and safety legislation in the workplace**

D. Proof of accreditation on the unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Record Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128405

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
35	<i>Requisition in respect of 35 leaners for Anti-Corruption training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

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NAME OF SKILLS PROGRAM: ANTI-CORRUPTION

A. Number of learners = 35 learners

B. Duration of training = 3 days

C. The service provider must be ACCREDITED for the following Unit standard:

- **243263-Demonstrate knowledge and understanding of anti-corruption issues in the Public sector**

D. Proof of accreditation of the unit standard to be attached

E. Certification of competent learners at the end of the assessment

F. Conduct assessment of learners at the end of the training

G. Registration of learners on the National Learners Registration Database

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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128406

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
30	<i>Requisition in respect of 30 leaners for plumbing training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

The following conditions will apply:

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- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
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NAME OF SKILLS PROGRAM: PLUMBING

A. Number of learners=30 learners

B. Duration of training = 2 days

C. The service provider must be ACCREDITED for the Unit standard:

- **119075-Understand and describe basic plumbing principles**

D. Proof of accreditation on the Unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Registration Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128408

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
20	<i>Requisition in respect of 20 leaners for First Aid training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

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- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
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NAME OF SKILLS PROGRAM: FIRST AID

A. Number of learners= 20 learners

B. Duration of training= 2 days

C. The Service Provider must be ACCREDITED for the skills program on Unit standard:

- **119567-Perform basic life support and first aid procedures.**

D. Proof of accreditation on the Unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Registrations Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128411

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
10	<i>Requisition in respect of 10 leaners for Incident Investigation training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

The following conditions will apply:

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- Original Tax Clearance Certificate
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NAME OF THE SKILLS PROGRAM: ACCIDENT INVESTIGATION

A. Numbers of learners=10 learners

B. Duration of training= 3 days

C. the Service Provider must be ACCREDITED with a unit standard ID:

- **119031- Assess and analyze incident**

D. Proof of accreditation on the unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the end of the assessment

G. Registration of learners on the National Learners Registration Database



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TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 21/02/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 128412

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No 03 Nyala Street Phalaborwa 1390 not later than 03/03/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
10	<i>Requisition in respect of 10 leaners for Front end loader training</i>		
	See Full Specification Below		

Please number your quotes (Your Ref no)

The following conditions will apply:

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NAME OF TRAINING: TLB OPERATION

A. Numbers of learners=10 learners

B. Duration of training= 5 days

C. The Service Provider must be ACCREDITED with a unit standard ID:

- **257028 – Operate Tractor Loader Backhoe**

D. Proof of accreditation on the unit standard to be attached

E. Conduct assessment of learners at the end of the training

F. Certification of competent learners at the of the assessment

G. Registration of learners on the National Learners Registration Database