



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 1

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
30	Book note shorthand		Each
50	Books A4 hardcover		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on the advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 2

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
100	Books direct purchase		Each
50	Books leave		Each
100	Books stock req st8 prin		Each
05	Business connexion agreement b		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on the advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 3

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
30	Clips paper plastic coate		Each
05	Envelope B4 Brown EASI – SEA		Each
05	Envelope c4		Each
03	Envelopes brown window 11		Box
05	Envelopes pocket white window		Box
05	Envelopes white c6 114 x 16		Box
50	File five cut		Each
200	File lever arch A4		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on the advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 4

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
800	Files zipplee		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 5

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
05	Hard cartoon yellow board		Each
150	High lighter stabile boss		Each
10	Ink stamp pad 30ml violet		Each
50	Memo pad post lt 76mm x 76mm		Each
200	Notes pads refill		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 6

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
10	Letter head municipal manager		Ream

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 7

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
20	Paper 80g A4 Blue		Ream
10	Paper A3 White 80g		Ream
20	Paper Blue A4 photo copy		Ream
20	Paper Green A4 photo copy		Ream
20	Paper bond A4 Green 80g		Ream
20	Paper bond A4 pink 80g		Ream
20	Paper bond A4 yellow 80g		Ream
20	Paper bond A4 orange A4		Ream
20	Paper yellow A4 – Dark		Ream

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : **Prospective Service Provider**
FROM : **SCM/STORES**
DATE : **16/09/2016**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6362/61**
REF : **Stationery 8**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than **26/09/2016 at 12HOO**.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
20	Pen Artline black/red		Each
600	Pen bic click nlack		Each
20	Pen correctional 12mm		Each
300	Pen office bic click blue		Each
50	Pen office parker		Each
20	Pencil carpenter		Each
20	Pencil clutch		Each
50	Pencil HB		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationer 9

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
03	Puncher Heavy duty		Each
05	Puncher extra heavy duty		Each
10	Refil parker black		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 10

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
200	Ring binder blue/various Colours		Each
100	Stapler		Each
20	Stapler 17mm		Each
20	Staples 13mm		Box
10	Cartridge HP (E255A)		Each
10	Cartridge HP (E505A)		Each
20	Magic tape 24mm x 5		Each
300	File divider		Packet
05	Stapler giant 200 pages		Each

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/09/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : Stationery 11

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 26/09/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	UOM
10	Paper A3 Green		Ream
10	Paper A3 Yellow 80GSM		Ream

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- CSD registration summary report

The municipality reserves a right not to appoint on advertised