



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY –

**TO** : *Prospective Service Provider*  
**FROM** : **SCM /STORES**  
**DATE** : **29/11/2021**  
**ENQUIRIES** : **STORES**  
**TELEPHONE** : **015 780 6362/61**  
**REF** : **REQ139**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 07/12/2021 at 12H00

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
40	25 Litres Surface Disinfectant 75% Alcohol Per Volume		
	Ingredients: . Alcohol (Ethanol)75% volume v/v . Glycerol . Hydrogen Peroxide - Labelling should be package - Expiry date shouldn't be less than a year - MSD to be submitted during delivery		

**Please number your quotes (Your Ref no)**

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer. ➤
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Certificate
- A service provide be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form
- Completed MBD6.2 FORM

***Fill in and Return the Declaration of Interest Form.***