



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

TO : Prospective Service Provider  
FROM : SCM /STORES  
DATE : 03/06/2019  
ENQUIRIES : STORES  
TELEPHONE : 015 780 6479/6362/61  
REF : PS20/4:19

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa not later than 14/06/2019 at 16H00. Attention: Procurement

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
2 500	Paper blank A4 80GSM White 160cie whiteness	Ream	

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive and/or underquoted
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.
- Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.
- Registered on the Centralised Suppliers Database ( CSD Report)
- Goods to be delivered within 30 days of purchase order