



BA-PHALABORWA MUNICIPALITY

MEMORANDUM

- BUDGET AND TREASURY –

TO : **Prospective Service Provider**
FROM : **SCM /STORES**
DATE : **29/01/2021**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6362/61**
REF : **129657**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **08/02/2021 12H00**

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
600	BUSH HATS 100% COTTON + BA-PHALABORWA MUNICIPALITY EMBROIDERED LOGO		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
A firm delivery period must be indicated.
- Tax Clearance Certificate
- A service provider be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form
- COMPLETE MBD6.2

