



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

TO : Prospective Service Provider
FROM : SCM /STORES
DATE : 18/05/2018
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : 134005

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **25/05/2018 at 12H00**.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
	Hiring of Audio and Video conferencing system		
	<u>(Project Council Chamber to Community hall)</u>		
	Date: 31 May 2018		
	Time: 14h00		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate or certified copy
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.
- Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.
- Centralised Suppliers Database printout (summary report)