



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

TO :Prospective Service Provider
FROM : SCM /STORES
DATE : 05/05/2017
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : 128834

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 16/05/2017 at 15H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
15 boxes	Discontinue notice books: 3 pages self carbon (perforations page on 1 and 2 only and page 3- book copy) Page 1-white Page2-yellow and page 3-green Start serial no:2017/0001 25 pages per book		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Original Tax Clearance Certificate or certified copy*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.*
- *Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.*
- *Centralised Suppliers Database printout (summary report)*



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