



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider  
FROM : SCM/STORES  
DATE : 22/11/2017  
ENQUIRIES : STORES  
TELEPHONE : 015 780 6362/61  
REF : 127144

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices no 03 Nyala street, Phalaborwa 1390 not later than 30/11/2017 at 12H00.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
1000	A4 (15) pager newsletter layout and design photo graphy		
	Gloss paper and stappled collected finish size 420 x297mm		
	Cover power art (gloss) 170glm <sup>2</sup> for December 2017		

**Please number your quotes (Your Ref no)**

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Fill in and Return the Declaration of Interest Form.
- Centralised Supplier Database printout (summary report)