



BA-PHALABORWA MUNICIPALITY

- BUDGET AND TREASURY –

- PROCUREMENT AND STORES -

TO : Prospective Service Provider
FROM : SCM/STORES
DATE : 16/05/2016
ENQUIRIES : STORES
TELEPHONE : 015 780 6362/61
REF : 125412

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices/ emailed to MogofeN@ba-phalaborwa.gov.za or not later than 20/05/2016 at 12HOO.

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
01	<i>Desk – Mahogany</i> <i>1 x Desk Shell 1600 x 750</i> <i>1 x 90 Degree Quarter Round Link 750 x 750</i> <i>L – Extension 1100 x 750</i>		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for **at least thirty (30) days** from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive ➤ A firm delivery period must be indicated.
- Original Tax Clearance Certificate
- A service provider be registered with Ba-Phalaborwa database
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution. ➤ Fill in and Return the Declaration of Interest Form.

The municipality reserves a right not to appoint on the advertised