



URGENT PUBLIC NOTICE:

REGISTRATION OF SPAZA SHOPS AND OTHER FOOD PROCESSING AND HANDLING FACILITIES.

In light of the directive issued by the President on Friday, 15 November 2024 concerning the registration of Spaza Shops and other food processing and handling facilities, the Ba-Phalaborwa Local Municipality hereby publishes the requirements thereof and the steps to be followed. It is required that the applicant should comply with Limpopo Business Registration Act of 2003; Ba-Phalaborwa Local Municipality – Land Use Management Scheme 2020, Ba-Phalaborwa Municipal Spatial Planning and Land Use Management By-Law and the National Building Regulations and Standard

The following requirements must be met:

- 1) Form 1- Application for Business Registration Certificate Limpopo Business Registration Act, 2003 (act no. 5 of 2003) regulation 4(1)
- 2) Proof of representation (if application is done by proxy)
- 3) Certified Identification Copy/Copies
- 4) Proof of permission to conduct business in the Republic of South Africa- Home Affairs Letter
- 5) CIPRO Registration Certificate (in case of juristic person)
- 6) Proof of compliance with specific field requirements - Apply for the Certificate of Acceptability (COA) with the Mopani District Municipality Environmental Health Practitioners.
- 7) Proof of ownership of premises/Permission to Occupy/Lease Agreement
- 8) Proof of Payment from Municipal Revenue Office
- 9) Recommendations from Local Authorities (e.g. Traditional Authority & Municipality- Ward Councillor)
- 10) Other Statutory Requirements (Land Use Rights and Building Compliance)

All business establishment issued with the trade licenses or the COA in terms of the above-mentioned legislation are required to ensure that at all times they are compliant with the general requirements as stipulated in the legislations.

All Spaza Shop owners are hereby invited to Ba-Phalaborwa Local Municipality the following for information and registration Session:

- **Namakgale, Lulekani, Phalaborwa on Tuesday, 26 November 2024 at BPM Department of Planning and Development Offices (Flea Market Along R71), at 10:00am**
- **Selwane on Wednesday, 27 November 2024 at Thusong Centre at 10:00am**
- **Gravelotte on Friday, 29 November 2024 at the Gravelotte Library at 10:00am**

Should you seek clarity, kindly contact the Business Registration Centre Office (LED Unit situated at Namakgale Flea Market, Along R71) - **Mr Ishmael Mpenyane 015 780 6498 or Mr Modise Mashale on 015 780 6464.**

JB SELAPYANE

ACTING MUNICIPAL MANAGER

NOTICE: 40/24



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DEPARTMENT OF PLANNING AND DEVELOPMENT

BA-PHALABORWA MUNICIPAL REGISTRATION OF SPAZA SHOPS AND OTHER FOOD PROCESSING AND HANDLING FACILITIES.

For more information, kindly visit Ba-Phalaborwa Municipality, Planning and Development Department (LED Unit) situated in Namakgale (Flea Market along R71). All enquiries must be directed to the Business Registration Centre Office Mr Ishmael Mpenyane 015 780 6498 or Mr Modise Mashale on 015 780 6464.