



MEMORANDUM

TO	:	SENIOR MANAGER CORPORATE SERVICES
	:	MANAGER ADMINISTRATION (ACTING)
	:	MUNICIPAL MANAGER
FROM	:	SENIOR MANAGER PLANNING AND DEVELOPMENT
ENQ	:	M.C MASHALE
REF	:	3/5/2
DATE	:	10 JUNE 2024
SUBJECT	:	REQUEST FOR PUBLISHING OF NOTICE

The matter indicated on the subject refers:

1. Background

Ba-Phalaborwa Local Municipality through the department of Planning and Development and the Business Registration Centre will be conducting Information Session to formal and informal businesses in its jurisdiction.

2. Purpose

The purpose is to request Corporate Services Department to publish a notice in our local newspapers and in the municipal official social media platforms.

3. Recommendations

- That the notice be published in the local newspaper.
- That the Corporate Services Department make provision for the notice document to be accessed in all municipal strategic areas (website, municipal offices, libraries, and Traditional Authorities).
- That the Communications Unit publish the notice on all official social media platforms.

J.M

4. Conclusion

- Your aid in this regard will be highly appreciated.

Regards,



Mr. MC MASHALE
MANAGER: ECONOMIC DEVELOPMENT

10/06/2024

DATE

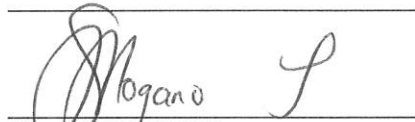
RECOMMENDED

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NOT RECOMMENDED

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COMMENTS:



Ms. JM MOGANO
SENIOR MANAGER: PLANNING & DEVELOPMENT

13/06/2024

DATE

APPROVED

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NOT APPROVED

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Dr. KKL PILUSA
MUNICIPAL MANAGER

14/06/2024

DATE