

**BA-PHALABORWA MUNICIPALITY**

**DEPARTMENT OF CORPORATE  
SERVICES**

**TO :** OFFICE OF THE MUNICIPAL MANAGER  
CORPORATE SERVICES  
BUDGET AND TREASURY  
TECHNICAL SERVICES  
COMMUNITY AND SOCIAL SERVICES  
PLANNING AND DEVELOPMENT  
ALL EMPLOYEES  
**FROM :** SENIOR MANAGER: CORPORATE SERVICES  
**ENQ :** MOKOENA SS  
**REF :** 18/1/3/3/1  
**DATE :** 05 JULY 2021  
**SUBJECT :** CLOSING OF MUNICIPAL BUILDINGS FOR DISINFECTING PURPOSES

---

The above matter refers.

Kindly be informed that Management has taken the decision to close all the Ba-Phalaborwa municipal buildings, i.e. Ba-Phalaborwa office, Lulekani and Namakgale (except for licensing) for disinfecting purposes today, the 5<sup>th</sup> July 2021.

All employees are requested to evacuate their office for disinfection purposes and to make the same offices accessible.

The offices will be opened tomorrow, the 6<sup>th</sup> July 2021 to resume the services.

  
MOAKAMELA MI  
MUNICIPAL MANAGER