



## PHALABORWA MUNICIPALITY

### READINESS FOR THE TOTAL LOCK DOWN AS PRONOUNCED BY THE PRESIDENT OF SOUTH AFRICA

#### 1. BACK GROUND

Following the declaration of Corona virus (COVID -19) as pandemic by the President of South Africa, in terms of the Disaster Management Act 57 of 2002, Ba-Phalaborwa Municipality established a COVID-19 steering committee to manage compliance within the municipal area.

The COVID-19 Steering Committee met on the 24 March 2020 to discuss the implementation of the total Lock down as pronounced by the President on the 23<sup>rd</sup> March 2020.

The following were discussed during the meeting:

#### 2. MUNICIPAL ESSENTIAL SERVICES

The following were essential services that are applicable to our municipality as declared by the President of South Africa.

- (i) Municipal Traffic
- (ii) Power/Electricity
- (iii) Water purification
- (iv) Waste removal
- (v) Sanitation
- (vi) Water
- (vii) Sewage system
- (viii) Sewer treatment
- (ix) Cemetery Services
- (x) Customer Service official
- (xi) Procurement Services

#### 3. PLAN OF ACTION

1. That all the COVID-19 Steering committee members will be issued formal permits so that they are able to come to work should an urgent need for a meeting arise
2. That each department will submit their plans in terms of essential services employees who will be at work during the lock down period of 21 days
3. That the identified employees will be issued formal permits for identification during the period of lock down

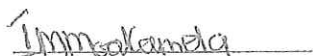
4. That the department of Technical Services and Community and Social Services identify Service Providers who are doing essential projects to be issued with permits to work
5. That billing of accounts for the month of March 2020 will be finalised on the 26<sup>th</sup> March 2020
6. That the Easy-pay has been activated and published in our website to allow residents to view and make their account payments online
7. That renewal of licenses can be done with the Post Office and the community will be advised accordingly
8. That all other employees will lock down and will be treated as working from home, as a result they should be available on their phones.

The following are the contact of the Ba-Phalaborwa Municipality during the lock down period:-

<b>POLITICAL MANAGEMENT TEAM</b>		
<b>NAME</b>	<b>DESIGNATION</b>	<b>CELL NO:</b>
1. Malatji MM	Mayor	073 144 6937
2. Hlungwani E	Speaker	072 113 9771
3. Rapatsa D	Chiefwhip	076 566 5682
<b>OFFICE OF THE MM</b>		
1. Moakamela MI	Municipal Manager	078 451 0219
2. DR Pilusa KKL	Manager Office of the MM	082 8090 257
3. Mahesu JN	Manager-Communications	073 7991 281
4. Nkuna SR	Manager-Disaster Management	072 593 2970
5. Sekhwari MT	Manager –Risk Management	084 296 2525
<b>DEPARTMENT OF TECHNICAL SERVICES</b>		
<b>NAME</b>	<b>DESIGNATION</b>	<b>CELL NO</b>
1. Magomane MS	EXCO- Infrastructure and Services portfolio-chairperson	078 667 6024
2. Mdungazi NOC	Snr Manager-Technical Services	071 680 8956
3. Hlungwani DG	Manager Water services	071 009 3498
4. Lourens C	Chief Electrical Engineer	082 809 4860
5. Mulaudzi MD	Customer relations Officer	072 872 0563

DEPARTMENT OF COMMUNITY & SOCIAL SERVICES		
NAME	DESIGNATION	CELL NO
1. De Beer SR	Communication and Social Services Portfolio chairperson	082 212 0917
2. Zungu H	Snr Manager Community & Social Services	072 6814 141
3. Bezuidenhout HGS	Manager Traffic and licensing	083 6303 813
4. Shai L	Manager Parks and cemetery	079 4886 425
DEPARTMENT OF CORPORATE SERVICES		
NAME	DESIGNATION	CELL NO
1. Nkuna T	EXCO- Governance and Administration portfolio committee	083 990 1001
2. Mokoena SS	Acting Snr Manager-Corporate Services	083 642 3745/ 064 541 2163
3. Turbridge L	Manager-Admin and Council support	083 630 4184
BUDGET AND TREASURY		
1. Mohlala SL	EXCO –Budget and Treasury portfolio chairperson	083 3146 376
2. Mogano TJ	Chief Financial Officer	078 455 6725
3. Tshishonga N	Acting Manager-Revenue and debt management	072 6221 248
4. Seemela LI	Manager-Financial control & expenditure	072 504 5167
5. Selepe W	Manager-Supply chain management	078 593 9647

FOR FUNERAL ARRANGEMENTS PLEASE CONTACT THE SNR MANAGER COMMUNITY AND SOCIAL SERVICES MR ZUNGU H @ 072 6814 141 or THE MANAGER –PARKS AND CEMETERY MS SHAI L @ 079 4886 425



MOAKAMELA MI,  
MUNICIPAL MANAGER