

## BA-PHALABORWA LOCAL MUNICIPALITY



### 2024/25 SECOND QUARTER PERFORMANCE REPORT



## **Acronyms**

### **AFS**

AFS stands for Annual Financial Statements

### **BPM**

BPM stands for Ba-Phalaborwa Municipality

### **BAC**

Bid Adjudication Committee

### **BEC**

Bid Evaluation Committee

### **HH**

Household

## 1. Introduction

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The purpose of this report is to present the second quarter performance assessment report on the performance of the municipality against the targets set out in the Service Delivery and Budget Implementation Plan (SDBIP) 2024/25 financial year. The report is prepared as a response to the requirements of Section 52(d) of Local Government: Municipal Finance Management Act (Act 56 of 2003)

## 2. Legislation

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The Municipal Finance Management Act (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan approved by the mayor of a municipality in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services and its annual budget, and which must indicate-

- (a) Projections for each month of-
  - (i) Revenue to be collected, by source; and
  - (ii) Operational and capital expenditure, by vote;
- (b) Service delivery targets and performance indicators for each quarter

Section 53 of the MFMA stipulates that the Mayor should approve the SDBIP within 28 days after the approval of the budget. The Mayor must also ensure that the revenue and expenditure projections for each month and the service delivery targets, and performance indicators as set out in the SDBIP are made public within 14 days after their approval.

The following National Treasury prescriptions, in terms of MFMA Circular 13, are applicable to the Ba-Phalaborwa Local Municipality:

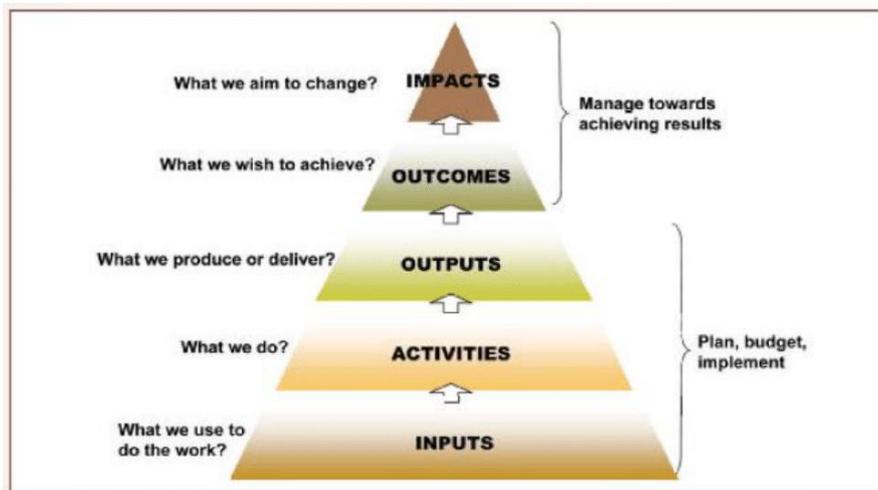
1. Monthly projections of revenue to be collected by source.
2. Monthly projections of expenditure (operating and capital) and revenue for each vote<sup>1</sup> \*
3. Quarterly projections of service delivery targets and performance indicators for each vote
4. Ward information for expenditure and service delivery
5. Detailed capital works plan broken down by ward over three years.

## 3. Methodology and Content

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The development of the SDBIP was influenced by the Priorities, Strategic Objectives, Programme Objectives and Strategies contained in the IDP ensuring progress towards the achievement thereof. The SDBIP of the Ba-Phalaborwa Local Municipality (BLM) is aligned to the Key Performance Areas (KPA) as prescribed by the Performance Management Guide for Municipalities of 2001.

The methodology followed by Ba-Phalaborwa Local Municipality in the development of the SDBIP is in line with the Logic Model methodology proposed by National Treasury as contained in the Framework for Managing Programme Performance Information



#### 4. Strategic Intent

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Vision:

***“Provision of quality services for community well-being and tourism development***

Mission:

***“To provide quality infrastructure and affordable services, promote sustainable economic growth, financial viability, sound administration and accountable governance”***

Values

- Efficiency and effectiveness;
- Accountability;
- Innovation and creativity;
- Professionalism and hospitality;
- Transparency and fairness;
- Continuous learning and
- Conversation conscious

Strategic objectives:

- Promotion of local economy
- Provision of sustainable integrated infrastructure and services
- Sustain the environment
- Improve financial viability
- Good corporate governance and public participation and
- Attract, develop and retain best human capital

Slogan:

***“The home of Marula and wildlife tourism”***

## 5. Municipal second quarter performance assessment as per key performance areas

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The table below illustrates the performance of each Key Performance Area of Ba-Phalaborwa Municipality against the National Key Performance Areas (NKPAs). The 2024/2025 Service Delivery and Budget Implementation Plan on which this Performance Report is based, comprises 49 key performance indicators with its concomitant performance targets. As an organisation, Ba-Phalaborwa Local Municipality in the 2024/2025 second quarter reporting period had a total of 49 Key Performance Indicators (KPIs), 40 of the performance indicators set were achieved, 8 were not achieved and 1 is not applicable. This accounts for 83% target achievement, translating to a negative variance of 16% and 1% of performance not applicable.

Key Performance Area	Quarter Target	Target Achieved	Target not Achieved	Not applicable	% Achievement
Spatial Rationale	1	1	0	0	100%
Basic Services Delivery	11	8	3	0	73%
Municipal Financial Viability	5	4	1	0	80%
Local Economic Development	4	4	0	0	100%
Municipal Transformation and Institutional Development	4	3	1	0	75%
Good Governance and Public Participation	24	20	3	1	87%
<b>Total</b>	<b>49</b>	<b>40</b>	<b>8</b>	<b>1</b>	<b>83%</b>

## 6. Revenue and Expenditure Projections

### 6.1 Monthly projections of revenue for each source for 2024/25

Sources of Revenue	2024/25 Monthly Projections of revenue for each source					Evidence Required
	R'000					
	2 <sup>nd</sup> Quarter target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Performance Variance	Challenges	Corrective measures/ Interventions	
<b>Exchange Revenue</b>						
Service charges – electricity	98,958	72,108	(26,850)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Service Charges – Refuse	10,957	10,428	(529)	Variance not material	None	Finance report
Sale of Goods and Rendering of Services	392	718	326	Target met	None	Finance report
Agency services	3,444	17	(3,427)	Agency services transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Interest earned from Receivables	9,235	5,307	(3,929)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Interest earned from Current and Non-Current Assets	2,697	3,235	538	Target met	None	Finance report
Rental of Facilities and Equipment	142	258	115	Target met	None	Finance report
Operational Revenue	4,093	103	(3,990)	Culture of non-payment of municipal services especially in the townships	Debt collector has been sourced to assist with long outstanding debts in townships	Finance report
<b>Non- Exchange Revenue</b>						Finance report
Property Rates	97,353	99,709	2,356	Target met	None	Finance report
Fines, Penalties and Forfeits	719	0	(719)	Fines, Penalties and Forfeits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Licenses and permits	3,223	18	(3,205)	Licenses and permits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Transfers recognised - operational	111,606	165,554	53,948	Target met	None	Finance report
Interest	23,816	18,996	(4,820)	Culture of non-payment of municipal services especially in the townships & Interest reversals in the form of settlement discount.	Debt collector has been sourced to assist with long outstanding debts in township areas.	Finance report
Transfers recognised - capital	20,049	11,110	(8,939)	Contractors for MIG were appointed during second quarter	Contractors already appointed and Technical services to ensure that in future that they fast track the process of advertising on time	Finance report
<b>Total Revenue by Source</b>	<b>386 685</b>	<b>387 561</b>	<b>877</b>			Finance report

## 6.2 Monthly projections of Expenditure for 2024/25

Sources of Revenue	2024/25 Monthly Projections of expenditure for each source					Evidence Required
	R'000					
	2 <sup>nd</sup> Quarter target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Performance Variance	Challenges	Corrective measures/ Interventions	
Employee Related Costs	105,939	87,285	(18,654)	Low expenditure on employee costs due to other vacant positions	Filling of critical positions that are budgeted for	Finance report
Remuneration of councillors	9,033	8,261	(772)	The variance not material	None	Finance report
Bulk purchases - electricity	77,934	74,872	(3,062)	Low expenditure on bulk electricity purchased	Continuously monitor cost containment measures.	Finance report
Inventory consumed	22,244	11,858	(10,386)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Debt impairment	52,750	0	(52,750)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Depreciation and amortisation	41,823	41,019	(804)	The variance not material	None	Finance report
Interest	10,276	0	(10,276)	The calculations are normally done normally at year end	Journal to be processed at year end	Finance report
Contracted services	39,819	25,173	(14,646)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Transfers and subsidies	538	38	(500)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Operational costs	57,755	48,677	(9,078)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
<b>Total Expenditure by Source</b>	<b>418,111</b>	<b>297,183</b>	<b>(120,928)</b>			Finance report

### 6.3 Total Projections of Revenue and Expenditure by Vote for 2024/25

Monthly Projections of Revenue and Expenditure by Vote: (Operating) 2<sup>nd</sup> Quarter

Expenditure and Revenue by Vote	2 <sup>nd</sup> Quarter target (1 Oct – 31 Dec 24) OPEX	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Executive and Council	45,373	33,677	(11,696)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Budget and Treasury and Administration	120,443	79,121	(41,322)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Community and Social Services	24,202	18,750	(5,452)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Public Safety	30,545	9,928	(20,618)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Economic and Environmental Services	18,802	10,410	(8,392)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Road Transport	57,789	47,119	(10,670)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Electricity	115,729	95,740	(19,989)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
Waste Management	5,227	2,439	(2,788)	Low Expenditure affected by non-spending on other line items	Continuously monitor cost containment measures.	Finance report
<b>Total by Vote</b>	<b>418,111</b>	<b>297,183</b>	<b>(120,928)</b>			Finance report

Monthly Projections of Revenue and Expenditure by Vote: (Capital) 2<sup>nd</sup> Quarter

Expenditure and Revenue by Vote	2 <sup>nd</sup> Quarter target (1 Oct – 31 Dec 24) Revenue	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Performance Variance	Remarks/Challenges	Corrective measures	Evidence Required
Budget and Treasury	240,575	284,319	43,744	Target met	None	Finance report
Corporate Services	142	389	246	Target met	None	Finance report
Community and Social Services	113	176	62	Target met	None	Finance report
Public Safety	3,223	18	(3,205)	Agency Services, Fines, Penalties and Forfeits transactions not captured on the financial system	Community service: Traffic and licencing made a commitment to capture the transactions from July to date.	Finance report
Planning and development	137	388	251	Target met	None	Finance report
Road Transport	20,228	11,469	(8,759)	Contractors for MIG were appointed during second quarter	Contractors already appointed and technical services to ensure that in future that they fast track the process of advertising on time	Finance report
Electricity	104,956	75,198	(29,758)	Low collection on electricity due to illegal connection and theft.	Continuous investigation and audit electricity meters to reduce theft.	Finance report
Waste Management	17,310	15,605	(1,704)	Target met	None	Finance report
<b>Total by Vote</b>	<b>386 685</b>	<b>387 561</b>	<b>877</b>			

**Monthly Projections of Revenue and Expenditure by Vote: (Revenue) 2<sup>nd</sup> Quarter**

<b>Expenditure and Revenue by Vote</b>	<b>2<sup>nd</sup> Quarter target (1 Oct – 31 Dec 24) Capex</b>	<b>2<sup>nd</sup> Quarter Actual Performance</b>	<b>2<sup>nd</sup> Quarter Performance Variance</b>	<b>Remarks/Challenges</b>	<b>Corrective measures</b>	<b>Evidence Required</b>
Executive and council	0	0	0	None	None	Finance report
Budget and treasury office	0	0	0	None	None	Finance report
Corporate services	850	1 355	505	Target met	None	Finance report
Community and public safety	6,787	387	(6,401)	The appointment for Namakgale Stadium was terminated and new procurement process has not been started.	Technical Services to start with the procurement process.	Finance report
Road transport	15,752	17,884	2,132	Target met	None	Finance report
Electricity	4,007	1,731	(2,276)	Slow Spending on the Electricity Projects	Contractors already appointed.	Finance report
Waste Management	2,500	0	(2,500)	The procurement process has not been started.	Community Services to start with the procurement process.	Finance report
<b>Total by Vote</b>	<b>29,896</b>	<b>21,356</b>	<b>(8,540)</b>			Finance report

7. Detailed institutional performance results for 2024/25 second quarter per key performance area

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<b><i>Under-Performance</i></b>	<b>0 - 99%</b>
<b><i>Good Performance</i></b>	<b>100%</b>
<b><i>Not applicable</i></b>	

# **KPA 1: Spatial Rationale**

KPA 1: Spatial Rationale														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections						Evidence Required
								2nd Quarter Target (1 Oct – 31 Dec 24)	2nd Quarter Actual Performance	2nd Quarter Actual Performance variance	Remarks	Challenges	Interventions	
<b>1.1 Spatial Planning</b>														
1.1.3	Governance and Administration	Sustain the environment	Turnaround time of complete land use & development applications submitted to Mopani Planning Tribunal by 30/06/2025.	Senior Manager Planning & Development	Within 90 days of receipt	Within 90 days of receipt	OPEX	Within 90 days of receipt	3 Land Use and development application were received and submitted to Mopani Planning Tribunal within 90 days of receipt	0	None	None	None	Date of receipt of complete application and Proof of Submission register to Mopani Planning Tribunal

# **KPA 2: Basic Service Delivery**

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
2.1 Electricity														
2.1.1	Technical infrastructure	Provision of sustainable integrated infrastructure and service	% on reduction of electricity losses each quarter by 30/06/2025	Senior Manager Technical Services	17.7%	10%	OPEX	10%	2%	8%	Reduction of losses is less than the planned	Nonfunctional, non-buying meters and illegal connections	Billing for Large Power Users on replaced meters to commence in Jan 2025, Installation of split meters are in progress. Spot checks and meter verification in process	BPM billing to consumers, Eskom bill and distribution loss
2.1.2	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on electricity capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R7 999 676.00	R4 814 000.00	INEP	R1 925 600	R1,964,934.94	+R39 334.94	None	None	None	Payment Certificates and Expenditure Reports
2.1.3	Technical infrastructure	Provision of sustainable integrated infrastructure and service	Number of HH with access to electricity in Municipal Licenced area (Phalaborwa Town) by 30/06/2025	Senior Manager Technical Services	3931	3931	OPEX	3931	3060	-871	3060 Households have access to electricity in Municipal Licenced area (Phalaborwa Town)	The initial target included businesses and duplicates	The target needs to be reviewed	Household, Number of HH list on conventional and pre-paid.

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
2.1.4	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Number of indigent HH receiving free basic electricity by 30/06/2025	Chief Financial Officer	419	2716	OPEX	2716	902	-1 814	902 Households are receiving free basic electricity	Low number of customers collecting free tokens  Low number of customers registering for indigent subsidy Encourage the communities to register for the indigent subsidy and majority of the indigent are under Eskom licenced	To engage Eskom as majority of indigents are out of our zone.	Indigent Register and Proof of payment to ESKOM
<b>2.2 Roads &amp; Storm Water</b>														
2.2.2	Technical Infrastructure	Provision of sustainable integrated infrastructure and service	Expenditure on roads and storm water capital funding spent per quarter by 30/06/2025	Senior Manager Technical Services	R26 218 078.47	R18 971 664.41	MIG	R7 588 666	R13 949 898.74	+R6 631 232.74	Expenditure on roads and stormwater projects were fast tracked to ensure performance	None	None	Payment Certificates and Expenditure Reports

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
<b>2.3 Parks and Cemetery</b>														
2.3.1	Protect Environment and Community Well being	Sustain the Environment	Number of parks maintained per month by 30/06/2025 (Wildevye, Phalaborwa Fourways, Sealane, Buffalo, King Fisher, Impala Park, Namakgale Entrance, Defryn, Gravelote Park)	Senior Manager Community Services	9	9	OPEX	9	9	0	9 parks are maintained monthly (Wildevye, Phalaborwa Fourways, Sealane, Buffalo, King Fisher, Impala Park, Namakgale Entrance, Defryn, Gravelote Park)	None	None	Monthly Maintenance plan & Maintenance reports with pictures
2.3.2	Protect Environment and Community Well being	Sustain the Environment	Number of cemeteries maintained per month by 30/06/2025. (Phalaborwa, Lulekani, Namakgale and Gravelote)	Senior Manager Community Services	4	4	OPEX	4	4	0	4 cemeteries are maintained monthly (Phalaborwa, Lulekani, Namakgale and Gravelote)	None	None	Monthly Maintenance plan & Maintenance reports with pictures

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
<b>2.4 Waste Management</b>														
2.4.1	Protect Environment and Community Well being	Sustain the Environment	Number of Monthly Maintenance of Phalaborwa landfill site by 30/06/2025	Senior Manager Community Services	4	12	OPEX	3	3	0	Landfill site is maintained monthly as per the service level agreement.	None	None	Monthly maintenance reports as per Service Level Agreement & Landfill site Maintenance Checklists
2.4.2	Protect Environment and Community Well being	Sustain the Environment	Number of Urban Households & Businesses with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani) by 30/06/2025	Senior Manager Community Services	12542	13265	OPEX	13265	13265	0	13265 Households & Businesses with access to basic waste removal services (Phalaborwa town, Gravelote, Namakgale and Lulekani)	None	None	Collection Schedule & Confirmation of waste collection by Ward Councillors
2.4.3	Protect Environment and Community Well being	Sustain the Environment	Number of rural villages with access to basic waste removal services by 30/06/2025 (Mashishimale & Makhushane)	Senior Manager Community Services	2	2	OPEX	2	2	0	2 rural villages have access to basic waste removal services. (Mashishimale)	None	None	Collection Schedule & Confirmation of waste collection by Ward Councillors

KPA 2: SERVICE DELIVERY														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
2.4.4	Protect Environment and Community Well being	Sustain the Environment	Number of indigent Households receiving free basic waste removal service by 30/06/2025	Senior Manager Community Services	334	516	OPEX	516	516	0	516 indigent Households receiving free basic waste removal service	None	None	List of Indigent Households receiving free basic waste removal

# **KPA 3: Municipal Financial Viability and Management**

KPA 3: Municipal Financial Viability and Management														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections			Remarks	Challenges	Interventions	Evidence Required
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance				
<b>3.1 Financial Management</b>														
3.1.6	Governance and administration	Improve financial viability	Number of movable asset verifications conducted by 30/06/2025	Chief Financial Officer	4	4	OPEX	1	1	0	Second Quarterly asset verification was done	None	None	Quarterly assets verifications reports
3.1.7	Governance and administration	Improve financial viability	Number of strings uploaded using the LG Portal within 10 working days at the end of each month by 30/06/2025	Chief Financial Officer	12	12	OPEX	6	6	0	06 Monthly strings were submitted within 10 days at the end of each month.	None	None	Monthly strings Proof of submission within 10 working days.
3.1.8	Governance and administration	Improve financial viability	% of improvement in revenue collection quarterly (Improvement from 65% to 80% by 30/06/2025 budget year)	Chief Financial Officer	78%	80%	OPEX	72.5%	64% Amount Billed R 181 787 894.73 Amount Collected R 116 132 724.92	-8.5%	64% revenue collected	Culture of non-payment and high number of illegal connections  Lack of capacity to enforce credit control measures and to conduct spot checks to reduce the number	To increase more staff that will assist with enforcing credit control under water and Electricity	Quarterly reports on revenue collection

KPA 3: Municipal Financial Viability and Management

PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
												of illegal connections		
3.1.9	Governance and administration	Improve financial viability	% of Debt collected by 30/06/2025	Chief Financial Officer	8%	15%	OPEX	7.5%	10%	2.5%	10% Debt collected Debt Amount R 1 119 795 Amount Collected R 116 132 724.92	None	None	Quarterly reports on debt collection
3.1.11	Good governance and administration	Improve financial viability	Amount of expenditure spent on MIG by 30/06/2025	Senior Manager Technical Services	R36 185 997.00	R35 283 950.00	MIG	R14 113 580	R15 512 078.46	R1 398 498.46	R15 512 078.46 spent on MIG	None	None	MIG monitoring report/payment certificates/Grant reconciliation

# **KPA 4: LOCAL ECONOMIC DEVELOPMENT**

KPA 4: Local Economic Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
<b>4.1 Job creation</b>														
4.1.1	Economic	Promotion of local economy	Number of jobs created through capital Projects by 30/06/2025 (Temporary jobs)	Senior Manager Technical Services	84	70	CAPEX	15	17	+2	17 jobs created through capital Projects	None	None	Certified ID copies, payment registers and employment contracts
4.1.2	Economic	Promotion of local economy	Number of full-time equivalent jobs created through EPWP by 30/09/2024	Senior Manager Technical Services	63	63	OPEX	63	72	+9	72 full-time equivalent jobs created through EPWP	None	None	
4.1.3	Economic	Promotion of local economy	Number of LED Forums meetings held by 30/06/2025.	Senior Manager Planning and Development	4	4	OPEX	1	1	0	1 LED Forum meetings was held.	None	None	Invitations, Attendance register and minutes
<b>4.2 Enterprise Support</b>														
4.2.1	Economic	Promotion of local economy	Number of SMMEs supported through the municipal SCM (procurement) by 30/06/2025	Chief Financial Officer	459	200	OPEX & CAPITAL	50	124	+74	124 SMME were supported in second quarter.	None	None	System generated Expenditure report with SMMEs supported.

# **KPA 5: Municipal Transformation and Institutional Development**

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
<b>5.1 Organisational Design &amp; Human Resource</b>														
5.1.3	Good governance and administration	Attract, develop, and retain best human capital	Number of prioritised vacant positions to be filled per quarter by 30/06/2025	Senior Manager Corporate Services	20	20	OPEX	10	46	+36	A total number of 46 prioritised vacant positions were filled.	None	None	Recruitment plan on critical positions and Appointment letters
<b>5.3 Skills Development</b>														
5.3.2	Good governance and administration	Attract, develop, and retain best human capital	Amount of Municipal budget allocated and spent on work skills development per quarter 30/06/2025 (1% legislation)	Senior Manager Corporate Services	R1 294 957.70	R1 827 323	OPEX	R456 830.75	R1 660 929.74	R747 268.24	A total number of ninety (90) employees were trained.  Skills audit campaign was conducted, and departments were made aware of their role in the initiation of training initiatives. The campaign has encouraged departments to take more initiatives and become more	None	None	Expenditure reports; implementation reports

KPA 5: Municipal Transformation and Institutional Development														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/24)	Annual Target 30/06/25	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
												involved in the capacitation of their sections and departments.		
<b>5.4 Performance Management System</b>														
5.4.2	Good governance and administration	Good corporate governance and public participation	Number of Individual Performance Assessments of s54&56 Managers conducted to review their performance by 30/06/2025(Mid – year/Annual)	Municipal Manager	0	2	OPEX	1 (Annual Assessment)	0	1	The 2023/24 Individual Annual scorecards have been already issued; POE files are with IA for auditing.	Assessments were not conducted due the reason that AG was still busy the audit of 2023/24. Assessments will be scheduled after the presentation of the final audit report in the Council sitting in January 2025	2023/24 Annual Individual Assessments will be conducted in Quarter 3.	Approved Schedule of Individual Performance Assessments, Assessments records, attendance registers and Scorecards and reports
<b>5.5 OHS</b>														
5.5.1	Good governance and administration	Good corporate governance and public participation	Number of schedule Institutional OHS meetings held by 30/06/2025	Senior Manager Corporate Services	4	4	OPEX	1	1	0	1 OHS Meeting was held	None	None	Quarterly Reports, minutes, and attendance registers

# **KPA 6: Good Governance & Public Participation**

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
<b>6.1 Council and Executive Management</b>														
6.1.1	Good governance and administration	Good corporate governance and public participation	Number of scheduled Council meetings held by 30/06/2025	Senior Manager Corporate Services	16	11	OPEX	3	5	+2	2 Ordinary meetings and 3 Special meetings were held.  Note that minutes for 19/12/2024 are not signed as still waiting for approval in the next sitting.	None	None	Minutes of council meetings, attendance registers
6.1.2	Good governance and administration	Good corporate governance and public participation	Number of scheduled Exco meetings held by 30/06/2025	Senior Manager Corporate Services	17	11	OPEX	3	5	+2	3 Ordinary meetings and 2 Special meetings were held.  Note that minutes for 27/11/2024 & 19/12/2024 are not signed as still waiting for approval in	None	None	Minutes of EXCO meetings, attendance registers

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges	Interventions	
												the next sitting.		
6.1.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled MPAC meetings held as per legislation by 30/06/2025	Municipal Manager	13	4	OPEX	1	2	+1	2 MPAC meetings were held as per schedule	None	None	Council Approved MPAC schedule of meetings & Attendance registers
6.1.4	Good governance and administration	Good corporate governance and public participation	% of MPAC quarterly Recommendation approved by Council implemented by 30/06/2025	Municipal Manager	100%	100%	OPEX	100%	100%	0%	100% MPAC recommendations were implemented	None	None	Council Resolutions on MPAC Recommendations and Progress Report on the implementation of the Council Resolutions
6.1.5	Good governance and administration	Good corporate governance and public participation	Number of scheduled senior management meetings held by 30/06/2025	Municipal Manager	15	11	OPEX	3	7	+4	7 senior management meetings were held	None	None	Minutes of Senior Management meetings, attendance registers
6.1.6	Good governance and administration	Good corporate governance and public participation	Number of scheduled Portfolio Committee meetings held by 30/06/2025	Municipal Manager	62	55	OPEX	30	37	+7	37 Portfolio Committee meetings  <b>X13 Corporate Services</b>  <b>X6 Community Services:</b>	None	None	Minutes of Portfolios meetings, attendance registers

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges	Interventions	
<b>6.2 Public Participation and Ward Committees</b>														
6.2.1	Good governance and administration	Good corporate governance and public participation	Number of IDP REP Forum meetings held by 30/06/2025.	Municipal Manager	3	4	OPEX	1	1	0	1 IDP Rep Forum meeting was held for Analysis phase	None	None	Attendance registers, agendas, invitations
6.2.2	Good governance and administration	Good corporate governance and public participation	Number of IDP Steering Committee meetings held by 30/06/2025	Municipal Manager	3	4	OPEX	1	1	0	1 IDP Steering Committee meeting was held for Analysis phase	None	None	Attendance registers, agendas, invitations
6.2.3	Good governance and administration	Good corporate governance and public participation	Number of scheduled and convened ward Committee meetings per ward by 30/06/2025.	Municipal Manager	288	209	OPEX	38	38	0	All 19 Wards Committees convened monthly meetings as per the schedule	None	None	Minutes, attendance register, and Consolidated Ward Committee Report

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								2nd Quarter Target (1 Oct – 31 Dec 24)	2nd Quarter Actual Performance	2nd Quarter Actual Performance variance	Remarks	Challenges	Interventions	
			(Functionality of ward committees)											
6.2.4	Good governance and administration	Good corporate governance and public participation	Number of quarterly Mayoral Imbizos and public participation by 30/06/2025	Municipal Manager	4	4	OPEX	1	1	0	1 Mayoral Imbizo was conducted as follows: Selwane Sports Ground 15/11/2024	None	None	Public notices, attendance register and Community Inputs report.
6.2.5	Good governance and administration	Good corporate governance and public participation	% of complains resolved by 30/06/2025	Senior Manager Technical Services	72%	100%	OPEX	100%	79% Complains were resolved by end December 2024.	-21%	Outstanding reported cases	Critical vacancies in the Technical Services department, ageing infrastructure leading to	Fast-tracking of appointment of critical vacancies. Refurbishment of infrastructure	Complains Register.
<b>6.3 Corporate Governance</b>														
6.3.1	Good governance and administration	Good corporate governance and public participation	Number of Audit Committee meetings held by 30/06/2025	Municipal Manager	13	7	OPEX	2	3	+1	1 extra meeting was held to consider AGSA Engagement Letter after new AC members were appointed.	None	None	Copies of approved minutes, attendance registers
6.3.3	Good governance and administration	Good corporate governance and public participation	Number of Audit Steering Committee meetings held by 30/06/2025	Municipal Manager	24	24	OPEX	6	17	+5	More meetings were held to monitor the AGSA audit. <b>8 Exco Audit</b>	None	None	Approved minutes and attendance registers. (Exco and Management)

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges	Interventions	
			25									Steering committee were held  9 Management Audit Steering Committee meetings held		
6.3.5	Good governance and administration	Good corporate governance and public participation	% Implementation of IA Plan by 30/06/2025	Chief Executive Audit	91%	100%	OPEX	50%	51%	+1%	2 engagements were added due to FRP.	None	None	Audit Committee Report with progress on Internal Audit Plan & Council Resolution
6.3.6	Good governance and administration	Good corporate governance and public participation	% Implementation of Internal Audit Action Plan by 30/06/2025	Municipal Manager	86%	90%	OPEX	90%	15%	-75%	15% Implementation of Internal Audit Action Plan	The new audit findings for the previous year were loaded on the Follow-up template	Workshops are arranged with each department and IA to assist in attending to findings.	Internal Audit Institutional Follow-up Report
6.3.7	Good governance and administration	Good corporate governance and public participation	Number of Audit Committees Reports presented to Council by 30/06/2025	Chief Executive Audit	5	4	OPEX	1	3	+2	3 AC Reports were presented to Council.	None	None	Audit Committee Reports and Council Resolution
6.3.8	Good governance and administration	Good corporate governance and public participation	% implementation of Audit Committee	Municipal Manager	95%	100%	OPEX	100%	83%	-17%	Management is currently implementing resolutions amounting to	Some resolutions require investigation by	Implementation is in progress.	Audited Audit Committee Institutional Resolution Register

KPA 6: Good Governance and Public Participation															
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required	
								2nd Quarter Target (1 Oct – 31 Dec 24)	2nd Quarter Actual Performance	2nd Quarter Actual Performance variance	Remarks	Challenges	Interventions		
		n	Resolutions								17%	management.			
6.3.13	Good governance and administration	Good corporate governance and public participation	Number of Local Labour Forum meetings convened by 30/06/2025	Senior Manager Corporate Services	2	11	OPEX	2	1	-1	1 Local Labour Forum meeting was held	One meeting was not held due to Non formation of a quorum to proceed with the meeting	None	LLF minutes, invitations, and attendance register.	
<b>6.4 Risk Management, Fraud &amp; Anti-Corruption</b>															
6.4.3	Good governance and administration	Good corporate governance and public participation	Number of Institutional Risk Management Committee meetings held by 30/06/2025	Municipal Manager	4	4	OPEX	1	1	0	1 Institutional Risk Management Committee Meetings was held.	None	None	Minutes of the Risk Committee meeting and attendance register	
6.4.4	Good governance and administration	Good corporate governance and public participation	Number of reports on the % of fraud and corruption cases reported and investigated within 30 working days by 30/06/2025	Municipal Manager	No case reported	100%	OPEX	100%	N/A	N/A	No Fraud & Corruption cases were reported.	None	None	Case register and Investigation reports	
<b>6.5 HIV/AIDS</b>															
6.5.1	Good governance and administration	Provision of sustainable integrated infrastructure	Number of outreach programmes conducted	Municipal Manager	13	3	OPEX	1	1	0	World Aids Day event	Outreach programmes was conducted as	None	None	Outreach programmes report Attendance

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections						Evidence Required
								2nd Quarter Target (1 Oct – 31 Dec 24)	2nd Quarter Actual Performance	2nd Quarter Actual Performance variance	Remarks	Challenges	Interventions	
	on	e and services	within Ba-Phalaborwa Municipality by 30/06/2025								follows: World Aids Day event: 29/11/2024			registers Invitations Agenda
<b>6.6 Security management</b>														
6.6.1	Governance and Administration	Good corporate governance and public participation	Number of Security Management reports for Safeguarding of Council Assets by 30/06/2025	Municipal Manager	4	4	OPEX	1	1	0	Monthly report for October was submitted to council	None	None	Security Management Reports & Council Resolution
<b>6.7 Disaster Management</b>														
6.7.1	Governance and Administration	Good corporate governance and public participation	Number of disaster awareness campaigns conducted by 30/06/2025	Municipal Manager	14	4	OPEX	1	2	+1	2 disaster awareness campaigns were conducted.	None	None	Invitations, Attendance registers and disaster awareness conducted reports
<b>6.10 Communication</b>														
6.10.2	Governance and Administration	Advance good corporate governance	% for submission of information for publishing on the website in accordance with	Municipal Manager	100%	100%	OPEX	100%	100%	0%	The Checklist on the website is in accordance with the legislation.	None	None	Legislation Checklist, Proof of submission to IT

KPA 6: Good Governance and Public Participation														
PMS No. & Performance Area	Cluster	IDP Objective	Key Performance Indicator	Responsible Manager	Baseline (30/06/2024)	Annual Target (30/06/25)	Budget	2024/25 Quarterly Projections					Evidence Required	
								2 <sup>nd</sup> Quarter Target (1 Oct – 31 Dec 24)	2 <sup>nd</sup> Quarter Actual Performance	2 <sup>nd</sup> Quarter Actual Performance variance	Remarks	Challenges		Interventions
			legislation checklist by 30/06/2025											
6.10.3	Governance and Administration	Advance good corporate governance	Number of Local Communicators Forum held by 30/06/2025	Communication manager	4	4	OPEX	1	1	0	1 Local Communicators Forum Meetings was held	None	None	Invitations, Minutes, and attendance registers

# Capital Projects per Responsible Manager

Responsible Manager	Project Name	Total Capital Budget	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2024/25					
						2 <sup>nd</sup> Quarter Target 01 Oct – 31 Dec 2024	2 <sup>nd</sup> Quarter Actual Performance	Remarks	Challenges	Corrective measures	Evidence required
<b>Internally funded</b>											
Senior Manager Technical	Upgrade of road from gravel to Tar: Tambo Phase 2	R6 720 000.00	01/07/24	30/06/25		Completion	The project is completed R6 719 462.65	None	None	None	Completion certificate
<b>Waste Management</b>											
Senior Manager Planning and Development	Establishment Cemetery at Gravelotte	R1 000 000.00	01/07/24	30/06/25	18	Advertisement, Appointment  Conduct Specialised Studies	The services provider has submitted the application for subdivision and rezoning application of establishment of cemetery to the Municipality	None	None	None	Advert and appointment. Specialised studies report Receipt of application and Proof of submission to Tribunal Expenditure report
Senior Manager Community Services	Development of Phalaborwa new landfill site Phase 1	R5 000 000.00	01/07/24	30/06/25	1,2,3,4,5,6,7,8,9,10,11,12,13,14,15,16	Evaluation, Adjudication,  Appointment of contractor and Handover of the site	Specification committee has been appointed and will sit on the 22 of January 2025	None	None	None	Advertisement, Appointment letters, Progress Reports, Completion certificate, Expenditure report
Senior Manager Community Services	Procure a trailer for refuse collection enhancement	R200 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service provider	Trailer for refuse collection has been purchased by SCM	None	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and delivery note
Senior Manager Community	Procure LDV bakkie for environmental law enforcement	R600 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service	Still waiting for Fleet Management Section to	None	None	None	Request for purchase, appointment letter, Payment certificate, Expenditure report and

Services						provider	draft specification and procure a bakkie				delivery note
Senior Manager Community Services	Procure Roadblock trailer fully fitted	R425 000.00	01/07/24	30/06/25	All	Advertisement  Appointment of the service provider	No progress provided	None	Project will not be implemented as the project has been determined to have less impact on service delivery given that it is not friendly during unfavourable weather conditions	None	To Budget for a fully fitted Combi
<b>Office Furniture and Equipment</b>											
Senior Manager Corporate	Purchase of office Furniture & Equipment	R 1 700 000.00	01/07/24	30/06/25		Appointment of the service provider	Current Spent R1354,998.50  Budget Less Actual: R345,001.50	None	None	None	Request for purchase and Payment certificate, Expenditure report
<b>Integrated National Electrification Projects (INEP)</b>											
Senior Manager Technical	Electrification of new villages within Ba-Phalaborwa Municipality as per DMRE's approval.	R4 814 000.00	01/07/24	30/06/25	All	Construction with the completion of the following key deliverable: 1. Completion of HV structures for 235 household connections 2. Completio	HV and MV structures are still under construction their Physical progress by end of December 2024 is at 35%. Expenditure : R1 925 600	None	None	None	Progress Reports, Completion certificate (only in 4 <sup>th</sup> Quarter), Expenditure report

						n of the MV structures for 235 household connections					
Senior Manager Technical	Upgrading of Benfarm phase 2	R 4 037 446.27	01/07/24	30/08/24	3	Completion	Concrete works are being finalized  Expenditure: R1 411 089.06	None	None	None	Completion certificate, Expenditure report
Senior Manager Technical	Refurbishment of Namakgale stadium	R10 837 178.65	01/07/24	30/06/25	4&5	Construction with the following key deliverable:  1. Completion of the soccer pitch, change rooms  2. Completion of the top soiling and grassing, paving and parking	Contractor has been terminated. The municipality is in a process of advertising for procurement of a new contractor	None	Contractor terminated due to poor performance	The municipality is in a process of advertising for procurement of a new contractor	Progress Reports, completion certificate (at 4 <sup>th</sup> quarter) , Expenditure report
Senior Manager Technical	Installation of stormwater culverts at Mashishimale to Lejori, Makhushane, Humulani and Lulekani	R500 000	01/07/24	30/07/24	2,10.16,16	Completion	Installation of Lulekani culvert is completed and under defects liability period	None	None	None	Completion certificate, Expenditure report

Senior Manager Technical	Selwane sports complex	R 937 660.67	01/07/24	30/07/24	17&18	Completion	Project is completed  R0 payment	None	None	None	Completion certificate certificate, Expenditure report
Senior Manager Technical	Upgrading of Honeyville to Dinoko Sebera from gravel to paving	R 6 687 241	01/07/24	30/06/27	2,9	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has established site and procured material	None	None	None	Appointment letters, detailed design report, Progress Reports, Expenditure report
Senior Manager Technical	Upgrading of gravel to paving from Aubrey carwash via cemetery to Kanana	R 5 384 423.41	01/07/24	30/06/26	2	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has established site and procured material	None	None	None	Appointment letters, detailed design report, Progress Reports, Expenditure report BEC and BAC minutes
Senior Manager Technical	Installation of stormwater culvert at Tension Pilusa graveyard	R 6 900 000.00	01/07/24	30/06/25	8	1. Appointment of Consulting Engineering company, detailed design report. 2. Appointment of the contractor and site hand over	Contractor has been appointed and has started with recruitment and demolition of the existing culvert structure	None	None	None	Appointment letters, detail design report, Progress Reports, expenditure report, completion certificate (only at 4 <sup>th</sup> quarter) BEC and BAC minutes

## 9. Assessment of service providers

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### Ratings

Rating	Description of rating
1	Poor Performance
2	Fair Performance
3	Good Performance
4	Very Good Performance
5	Performance Above Expectations

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
<b>COMMUNITY AND SOCIAL SERVICES</b>										
Provision of service to the waste disposal site in Ba-Phalaborwa	Compaction, excavation and hauling of gravel material for cover in the landfill site	Mamayila Trading and Enterprise	Ba-Phalaborwa Municipality	01 October 2022	31 September 2025	11 631 483,34	There is daily operation done according to the requirements of landfill site license.	ack of cover/soil material to conduct daily covering and compaction.  Building Rubbles are utilised as cover materials at the landfill.  Two landfill equipment's were working according to license requirements	Fair	
<b>CORPORATE SERVICES</b>										
Rental Installation and maintenance of VoIP for 3 years	Provision of Telephone System	Mabapa Technologies	Ba-Phalaborwa Municipality	01 August 2024	31 July 2029	R2 371 875.00	VoIP is enabled and all municipal offices are installed with IP phones	None	Very Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Rental of Multifunction Printer	Supply , maintenance and support of Multi-function	DIDO September	Ba-Phalaborwa Municipality	01 July 2022	30 June 2027	R1 245 735.69	Labour-saving devices are installed at main offices and remote offices	The machines breaks regularly and the delay in replacing the fault parts.	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Provision of 42 Cllr Laptops	Supply, and maintenance	Yellow Solutions	Ba-Phalaborwa	01 April 2022	30 March 2027	R1 240 000.00	42 Laptops supplied to the Municipality	3 Laptops where Physically damaged	Good	Signed Service Level

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
	of Tools of trade to Cllrs		Municipality					and we replaced by the Services Provider		Agreement.  Signed Inception report with milestones and evidence
Provision Data and Cellophanes	Supply of Data to BPM officials and Councillors	Vodacom and MTN	Ba-Phalaborwa Municipality	April 2024	February 2026	R1 539 334.00	Data and Voice Service Provided to Municipal Officials	None	Very Good	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
<b>TECHNICAL SERVICES</b>										
Upgrading of Benfarm Phase 2	Upgrading of road from gravel to tar	Risima project managers	MIG	14 November 2022	02 August 2024	R4 037 445.27	Project reached practical completion	Slow delivery of concrete by Mopani group	Fair	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
Refurbishment of Namakgale stadium	Refurbishing of stadium	TP Noko	MIG	01 March 2021	N/A	R10 837 178.65	Activities were seized due	Contractor has been terminated due to non-performance. A new contractor to be appointed to complete outstanding scope	Poor	Signed Service Level Agreement.  Signed Inception report with milestones and

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										evidence
Installation of stormwater culvert in Lulekani	Construction of stormwater culvert bridge	Moreje construction	MIG	24 August 2023	30 May 2024	R500 000.00	Project has reached practical completion		Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Selwane sports complex	Upgrading of stadium	Nandzu trading	MIG	25 April 2017	30 March 2022	R937 660.67	Project is complete	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Upgrading of Honeyville to Dinoko Sebera road	Upgrading from gravel to block paving	Nghilazi	MIG	20 December 2024	22 December 2025	R6 687 241	Project is on construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Upgrading of Aubrey carwash to Kanana via cemetery road	Upgrading from gravel to block paving	TBA	MIG	20 December 2024	22 December 2025	R5 384 423.41	Project is construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
										milestones and evidence
Installation of stormwater culverts at Tension Pilusa	Construction of stormwater culvert bridge	TBA	MIG	18 December 2024	21 March 2025	R6 900 000	Project is construction stage	None	Fair	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
<b>PLANNING AND DEVELOPMENT</b>										
Supplementary valuation	Conduct municipal SV6	DDP Valuers	Internal	December 2018	June 2025	150 000	Ongoing	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence.
Conducting General Valuation Roll For 2025/2030	Conduct a new General valuation roll for 2025-2030	LUTENDO GROUP	Internal	February 2024	June 2025	3 000 000	Draft Valuation roll submitted.	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
GIS Link With Financial System	Migration TPAMS IDP Dashboard	ESRIE	Internal	May 2024	June 2025	1 196 000	Linking the Finance system information with the GIS System	None	Good	Signed Service Level Agreement.

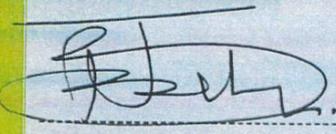
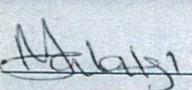
Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
	Billing Viewer									Singed Inception report with milestones and evidence
Housing Sector Plan	Develop Ba-Phalaborwa Housing Sector Plan	ELMON CONSULTING	Internal	May 2024	June 2025	600 000	Draft Housing Sector Plan Submitted	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Establishment Of Gravelotte Cemetery	Layout plan for new cemetery in Gravelotte	Khanani Town Planning Consultant	Internal	February 2024	June 2025	1 000 000	Logding and application submitted to Municipality	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
<b>BUDGET AND TREASURY</b>										
AFS Preparation	AFS preparation and Fixed asset register compilation	SEMPRO CONSULTING	Own funding	01 July 2024	30 June 2027	R9 997 000.00  Current budget <b>R2 600 000.00</b>	Submitted all the AFS before the prescribed cut-off date.	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
VAT REVIEW AND RECOVERY	VAT Review and Recovery	SEMPRO CONSULTING	Own funding	20 April 2022	20 April 2025	8.5% of the collected amount  Current Budget <b>R1 200 00.00</b>	The service provider is submitting VAT 201s on time and they have managed to collect an amount of <b>R57 713 848.64</b> from the beginning of the contract	None	Good	Signed Service Level Agreement.  Singed Inception report with milestones and evidence
Debt Collection	Provision of debt collection services for Ba-Phalaborwa Municipality for a period of three (3) years	Noko Maimela	Own funding	June 2022	June 2025	8.5 % of the collected amount.  Current budget <b>R 1500 000.00</b>	The performance is not good	1.Low collection on consumer debtors, they have requested the municipality to assist them with the restriction/disconnection of water and the municipality was unable to assist due to capacity on the technical aspect.  2.They should have Site offices in the remote areas that they were given to collect, to be able to interact with the customers.  3. Untraceable accounts, name changes on accounts, deceased accounts and dispute	Poor	Signed Service Level Agreement.  Singed Inception report with milestones and evidence

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
								accounts.		
Prepaid Electricity Vending	Selling Prepaid Electricity Tokens	CIGICELL	Own funding	March 2023	February 2025	% excluding VAT of the amount collected.  Current budget <b>R1 200 000.00</b>	Still performing well	No issues	Very Good	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
Meter reading	Reading Water & Electricity Meters	SEMS	Own funding	November 2022	October 2024	R2 600 000.00  <b>R2 000 000.00</b> for water readings <b>-R600 000.00</b> for electricity readings	Still progressing well	Service Provider stopped taking readings due to non - payments. Budget issues to be resolved	Good	Signed Service Level Agreement.  Signed Inception report with milestones and evidence
<b>MUNICIPAL MANAGER OFFICE</b>										
Outsource of Internal Audit services	Implementation of Internal Audit Plan	Thabi Consulting	Internal	16 February 2024	16 February 2027	R2 872 049.60	The following engagements were planned for Co-sourcing with the service provider for 1 <sup>st</sup> Quarter: AFS Review IT Follow-up Review IT Governance Review IT security Review. All projects were conducted according to plan	None	Good	SLA, Engagement Allocation to Service Provider, Confirmation of completion of the Engagements and Skills Transfer Report.

Project name	Scope of work	Name of the Service provider	Source of funding	Start date	Completion date	Budget	Progress to date	Challenges and intervention	Assessment of service provider	POE Required
									Poor, Fair, Good, Very good & Above expectations Mid -Year	
							and presented to AC. Skills transfer was implemented on all projects.  No projects allocated to Thabi Consulting in the 2 <sup>nd</sup> Quarter.			
Implementation of Global Internal Audit Standards	Implementation of Global Internal Audit Standards	SAMBA Solutions	Internal	05/08/2024	05/01/2025	R465 000	The draft policies were submitted to CAE and AC. Policies were approved by the Ac on the 31 October 2024 and Council.  Training manuals were provided to all Internal Audit Staff on the 10 <sup>th</sup> of December 2024.  Internal Audit Staff were trained on the 09-10 December 2024.  Closeout report was issued on the 11 December 2024.	None	Good	SLA, Progress report.  Training of Internal Audit Staff Attendance Register.  Training Manual Distribution Register.  Training Manual.
Security	Guarding Services	The A Team Task Force	External	06/09/2024	01/02/2025	R10 200 000	Provision of Security Guarding Services and Monitoring of Alarms for the period of 06 Month	None	Good	SLA Progress Report

# **SECOND QUARTER APPROVAL**

<b>Approval by the Mayor</b>	<p>In terms of Section 72(1) of the Local Government: Municipal Finance Management Act (Act 56 of 2003), the accounting officer of a Municipality must, by 25 January of each year, assess the performance of the Municipality during the first half of the financial year and submit a report on such assessment to the Mayor of the Municipality, the National Treasury and the relevant Provincial Treasury</p>
<b>Monitoring implementation of the SDBIP</b>	<p>Progress against the objectives set out in the Top Layer SDBIP will be monitored and reported on a monthly, quarterly, and annual basis.</p>
<b>Signatures</b>	<p style="text-align: center;"><b>2024-25 Second Quarter Compiled by:</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr style="border-top: 1px dashed black;"/> <p><b>JB Selapyane</b> Acting Municipal Manager</p> </div> <div style="text-align: center;"> <p>31/01/2025</p> <hr style="border-top: 1px dashed black;"/> <p><b>Date</b></p> </div> </div> <p style="text-align: center; margin-top: 20px;"><b>2024-25 Second Quarter Approved by</b></p> <div style="display: flex; justify-content: space-between; align-items: flex-end;"> <div style="text-align: center;">   <hr style="border-top: 1px solid black;"/> <p><b>Cllr MM Malatji</b></p> </div> <div style="text-align: center;"> <p>31/01/2025</p> <hr style="border-top: 1px solid black;"/> <p><b>Date</b></p> </div> </div> <p style="margin-top: 10px;"><b>Mayor</b></p>

# Annexure A

## Methodology

The difference in the figures denoted under 5 Revenue and Expenditure Projections by sources are due to the rounding of figures from the budget to the nearest thousands.

## Technical Definitions

### AFS

AFS stands for Annual Financial Statements

### BPM

BPM stands for Ba-Phalaborwa Municipality

### BAC

Bid Adjudication Committee

### BEC

Bid Evaluation Committee

### HH

Household

### Baseline

The performance of the previous year

### Urban Areas

The urban areas refer to Phalaborwa, Namakgale, Lulekani and Gravelotte.

### Reduction in water losses

This is calculated as follows:  $\text{Lepelle bill less BPM bill} / \text{Lepelle bill} \times 100$ .

### Reduction in electricity losses

This is calculated as follows:  $\text{Eskom bill less BPM bill} / \text{Eskom bill} \times 100$ .

### Kilometres of roads upgrade from gravel to tar/paving

This relates 3.8km of Benfarm Upgrading of street)

### Rehabilitation

Replacement of old road surface (tar) with a new one.

**Site Establishment/ Set-up Construction Site**

Arrangement of offices, bringing the machinery and equipment onsite.

**Tourism Initiatives Activities**

**September Tourism Month** – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

**Tourism Indaba** – Procurement of promotional materials

**SPLUMA – Spatial Planning Land Use Management Act 2013****No. SPLUMA Applications**

Number of development (land use) applications received/ applications processed in terms of SPLUMA.

**SMME- Small Medium and Micro Enterprise**

**Number of businesses supported.**