



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY \_

**TO** : **Prospective Service Provider**  
**FROM** : **SCM /STORES**  
**DATE** : **29/02/2024**  
**ENQUIRIES** : **STORES**  
**TELEPHONE** : **015 780 6361/62**  
**REF** : **REQ 136919**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than **08/03/2024 at 12H00**

| <b>QUANTITY</b> | <b>Description</b>  | <b>PRICE/UNIT<br/>(Inc. VAT)</b> | <b>DELIVERY<br/>PERIOD</b> |
|-----------------|---|----------------------------------|----------------------------|
| 74              | Removal of fading old stickers and writings on council vehicles:<br>municipal Logos<br>writings |                                  |                            |
| 111             | writings  |                                  |                            |
|                 |   |                                  |                            |
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|                 |   |                                  |                            |
|                 |   |                                  |                            |

**Please number your quotes (Your Ref no)**

*The following conditions will apply:*

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Pin*
- *A service provider be registered with central supplier database (CSD)*
- *Registered with CIPRO (CK 1 or 2 document)*
- *Completed MBD4 (Declaration of Interest) Form*
- *Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for SPECIFIC POINTS SYSTEM)*  
*20 is further evaluated as: 20 for 100% Black owned; 18 for at least 51% Black owned; and 14 for Less than 51% Black owned*

**Fill in and Return the Declaration of Interest Form.**