

BA-PHALABORWA MUNICIPALITY

MEMORANDUM

- BUDGET AND TREASURY _

| то | : Prospective Service Provider |
|-----------|--------------------------------|
| FROM | : SCM /STORES |
| DATE | : 27/03/2023 |
| ENQUIRIES | : STORES |
| TELEPHONE | : 015 780 6361/62 |
| REF | : RFQ1802 |

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 04/04/2023 at 12H00

| QUANTITY | Description | PRICE/UNIT (Inc. VAT) | DELIVER PERIOD |
|----------|---|--------------------------|-------------------|
| 150 | VENUE HIRE FOR MAYORAL GALA DINNER (MARULA FESTIVITIES) DATE: 14 APRIL 2022 INCLUDING: | | |
| | VENUE HIRE AROUND PHALABORWA | | |
| | > DÉCOR | | |
| | > PA SYSTEM | | |
| | 3 COURSE DINNER MENU WITH 2 X SOFT DRINKS AND WATER | | |
| | SEE THE ATTACHED SPECIFICATIONS | | |
| | | | |

Please number your quotes (Your Ref no)

The following conditions will apply:

- > Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- > The municipality retains the prerogative to reject any quotes it deems to be
- excessive
- > A firm delivery period must be indicated.
- > Tax Clearance Pin
- > A service provider be registered with central supplier database (CSD)
- > Registered with CIPRO (CK 1 or 2 document)
- > BBBEE Certificate certified by a SANAS accredited institution.
- > Completed MBD4 (Declaration of Interest) Form
- > Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for B-BBEE)

20 is further evaluated: 20 for 100% Black owned; 18 for +51% Black owned; and 14 for

Less than 51% Black owned

Fill in and Return the Declaration of Interest Form.

Specification- Mayoral Gala Dinner Venue (150 pax)

Date: 14 April 2023

Venue with furniture and décor

Including:

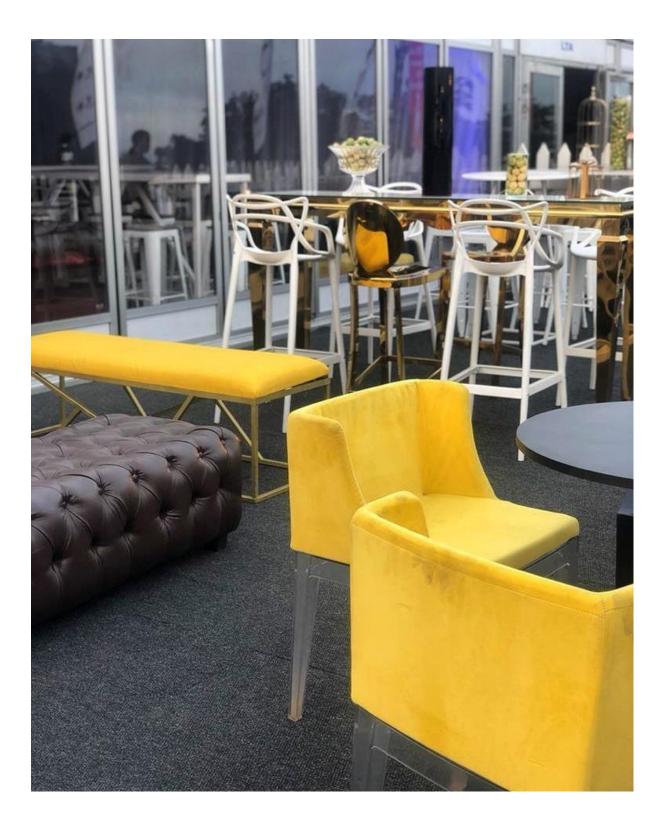
Crockery, cutlery, 300 bottles of still water and PA System

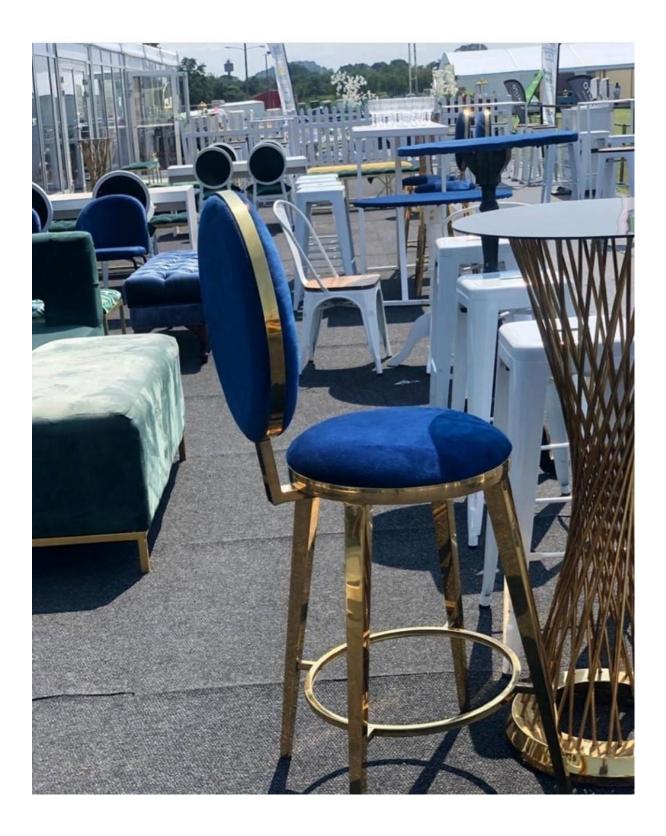
Theme: Gold and Emerald green



VIP MARQUEE FURNITURE & DéCOR (150 PEOPLE)









GALA DINNER MENU Starters

ROAST TOMATO AND HALLOUMI BRUSCHETTA



MAIN COURSE Buffet



Rice, Pap, Lamb stew, fish, grilled chicken and 3 salads & 2 Soft Drinks (100% juice and assorted cold drinks)

Dessert Amarula and Chocolate Mini Cheesecake

