



BA-PHALABORWA MUNICIPALITY  
MEMORANDUM  
- BUDGET AND TREASURY \_

To : Prospective service provider  
From : SCM /stores  
Date : 12/02/2024  
Enquiries : Procurement Office  
Telephone : 015 780 6361/62  
Ref : REQ4802

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices No.3 Nyala Street, Phalaborwa not later than 20/02/2024 at 12H00

QUANTITY	Description	Price/unit (Inc. Vat)	Delivery Period
03	REQUESTING PROFICIENCY TRAINING FOR THREE (3) SENIOR MANAGERS OVER FOUR MONTHS		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer.
- The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Pin
- A service provider be registered with central supplier database (CSD)
- Completed MBD4 (Declaration of Interest) Form
- Evaluation criteria: 80/20 (Whereby 80 is for price and 20 is for Objective goals)  
20 is further evaluated: 20 for 100% Black owned;  
18 for +51% Black owned; and  
14 for Less than 51% Black owned

## **SENIOR MANAGERS PROFICIENCY 3 DAYS**

Proposed Date: 4 — 8 March 2024

### **SPECIFICATION:**

<b>MODULES</b>	<b>UNIT STANDARD</b>
Strategic Direction and Leadership	243116
People Management	252029
Project and Program Management	120372
Financial Management	242861
Change Management	243110
Governance Leadership	242824
Moral Competence	116483
Planning and Organising	14667
Analysis and Innovation	252020
Knowledge and Information Management	252044
Communication	120394
Results and Quality Focus	242822