



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY –

TO : *Prospective Service Provider*
FROM : **SCM /STORES**
DATE : **29/10/2021**
ENQUIRIES : **STORES**
TELEPHONE : **015 780 6362/61**
REF : **REQ0000007**

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, Phalaborwa not later than 08/11/2021 at 12HOO

QUANTITY	Description	PRICE/UNIT (Inc. VAT)	DELIVERY PERIOD
5	<i>Intel core i7 11 Gen Processor 1 GB memory 12 GB SSD Drive 27" FHD screen Windows 10 Pro</i>		

Please number your quotes (Your Ref no)

The following conditions will apply:

- Price (s) quoted must be valid for at least thirty (30) days from date of your offer. ➤
The municipality retains the prerogative to reject any quotes it deems to be excessive
- A firm delivery period must be indicated.
- Tax Clearance Certificate
- A service provide be registered with central supplier database (CSD)
- Registered with CIPRO (CK 1 or 2 document)
- BBBEE Certificate certified by a SANAS accredited institution.
- Completed MBD4 (Declaration of Interest) Form
- Completed MBD6.2 FORM

Fill in and Return the Declaration of Interest Form.