

BA-PHALABORWA MUNICIPALITY

Ba-Phalaborwa Municipality hereby invites suitable professional services providers to render service), for the below listed project in the Ba-Phalaborwa Municipality of the Mopani District in Limpopo Province.

Tender documents are obtainable from Ba-Phalaborwa Municipality (civic centre) during the following times: 07:00 to 12:00 and from 13:00 to 15:30 (Monday to Friday).

Below are the significant details per project:-

TENDER NUMBER	DESCRIPTION	COMPULSORY BRIEFING SESSION			COST	EVALUATION CRITERIA	CLOSING DATE AND TIME	CONTACT PERSON
		DATE	TIME	VENUE				
01/17/18	Travel agency for air travel and accommodation for a period of two years	02/05/2018	12H00	Activity Hall	R 100.00	80/20	29/05/2018 @10H00	Ms N Mogofe (015) 780 6361

A compulsory briefing session will be held on the dates and times specified above at Activity Hall, Ba-Phalaborwa Municipality Main Office, CNR Mandela and Sealene Street

The Proposal are to be deposited in the tender box of Ba-Phalaborwa Municipality Offices situated at CNR Mandela Drive & Sealene Street in Palabora ,by the closing date and time as above mentioned, where after they be opened in public. No late, telefaxed or Document found in any other place or proposal from service providers who have not attended the compulsory briefing session will not be considered

Bidders should take note of the following bidding conditions:

1. Ba-Phalaborwa Municipality Supply Chain Management Policy shall apply in the evaluation and awarding of the Tender.
2. Ba-Phalaborwa Municipality does not bind itself to accept the lowest tender and reserves the right to accept the whole or part of the Tender.
3. Ba-Phalaborwa Municipality reserves the right not to appoint
4. The Bid validity shall be 90 (Ninety) days from the date of closure.
5. The evaluation criteria of 80/20 will be used to evaluate tenders, where 20 will be for functionality/ quality and 20 for BBB-EE
6. The Bids will be evaluated by using the functionality: with the weighting as follows:

Tender No 01/17/18 Travel agency for Air travel and accommodation for a period of three (3) years consist of:

- Company Relevant Experience - 40 points
- Affiliation with IATA and ASATA- 20 points
- Methodology-20 Points
- Financial Status -10 Points

The Minimum score for functionality will be 60%.

MOAKAMELA MI
MUNICIPAL MANAGER
Notice No 9/18