



## BA- PHALABORWA MUNICIPALITY

Ba-Phalaborwa Municipality hereby invites suitable professional services providers to render service), for the below listed project in the Ba-Phalaborwa Municipality of the Mopani District in Limpopo Province.

Tender documents are obtainable from Ba-Phalaborwa Municipality (civic centre) during the following times: 07:00 to 12:00 and from 13:00 to 15:30 (Monday to Friday).

Below are the significant details per project:-

TENDER NUMBER	DESCRIPTION	COMPULSORY BRIEFING SESSION			COST	EVALUATION CRITERIA	CLOSING DATE AND TIME	CONTACT PERSON
		DATE	TIME	VENUE				
Proposal	Proposal for Pool of attorneys for a period of three (3) years	22/11/2017	10h00	Activity Hall	R 0.00	80/20	19/12//2017 @ 10H00	Mr. J Behrens (015) 780 6323
Proposal	Rental, Installation and Maintenance of a voice over internet protocol (VOIP) PBX system for a period of three (3) years	22/11/2017	11h00	Activity Hall	R 0.00	80/20	19/12/2017 @11h00	Mr J Malungane (015) 780 6418

A compulsory briefing session will be held on the dates and times specified above at Activity Hall, Ba-Phalaborwa Municipality Main Office, CNR Mandela and Sealene Street

The Proposal are to be deposited in the tender box of Ba-Phalaborwa Municipality Offices situated at CNR Mandela Drive & Sealene Street in Palabora ,by the closing date and time as above mentioned, where after they be opened in public. No late, telefaxed or Document found in any other place or proposal from service providers who have not attended the compulsory briefing session will not be considered

Bidders should take note of the following bidding conditions:

1. Ba-Phalaborwa Municipality Supply Chain Management Policy shall apply in the evaluation and awarding of the Tender.
2. Ba-Phalaborwa Municipality does not bind itself to accept the lowest tender and reserves the right to accept the whole or part of the Tender.
3. Ba-Phalaborwa Municipality reserves the right not to appoint
4. The Bid validity shall be 90 (Ninety) days from the date of closure.
5. The evaluation criteria of 80/20 will be used to evaluate tenders, where 20 will be for functionality/ quality and 20 for BBB-EE
6. The Bids will be evaluated by using the functionality: with the weighting as follows:

Proposal for pool of attorneys for a period of three (3) years consist of:

- Experience for practicing admitted attorney -20 points
- Proven track record - 30 points
- Capacity of the law firm-20 points
- Relevant knowledge and expertise- 30 Points

The Minimum score for functionality will be 70%.

Proposal for the rental, installation and maintenance of a voice over internet protocol (VOIP) PBX system for a period of three years consist of

- Company work experience -40 points
- Bank rating- 10 points
- Methodology/proposal- 20 Points
- Experience and qualifications of key personnel-30 points

The Minimum score for functionality will be 60%.

7. The bidder must be in possession of a BBEE certificate.
8. Bidders are subjected to vetting

MOAKAMELA MI  
MUNICIPAL MANAGER  
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