



BA-PHALABORWA MUNICIPALITY
MEMORANDUM
- BUDGET AND TREASURY –

TO : *Prospective Service Provider*
FROM : *SCM /STORES*
DATE : *04/10/2018*
ENQUIRIES : *STORES*
TELEPHONE : *015 780 6362/61*
REF : *134697*

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below. The quotation must be submitted on the letterhead of your Business and Brought to our offices 3 Nyala Street, not later than **16/10/2018 at 12HOO.**

Ref Stationery

QUANTITY	Description	PRICE/UNIT (Inc .VAT)	DELIVERY PERIOD
20	20L Rocky George		
20	20L Plaster Coat Chestnut		
20	20L Mild Mustard		
10	5L Golden Brown		
20	20L PVG White		
20	5L Universal Undercoat White		

Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive*
- *A firm delivery period must be indicated.*
- *Tax Clearance Certificate*
- *A service provide be registered with Ba-Phalaborwa database*
- *Registered with CIPRO (CK 1 or 2 document)*
- *BBBEE Certificate certified by a SANAS accredited institution.*
- *Completed MBD4 (Declaration of Interest) Form*

N.B Originals must be couriered/ posted to 3 Nyala Street Phalaborwa for all emailed documents.

Fill in and Return the Declaration of Interest Form.