



BA-PHALABORWA MUNICIPALITY

- Budget and Treasury -

Procurement and Stores

TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS1/3/2019

Kindly furnish this office with a written quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa a not later than 25/04/2019 at 12H00. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
5	Book residential connection agreement	EACH	
50	Books daily vehicle inspection	EACH	



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TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS2/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborw a not later than 25/04/2019 at 12HOO. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
100	Books direct purchase	EACH	
35	Books leave	EACH	



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TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS3/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborw a not later than 25/04/2019 at 12H00. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
60	Books stock req st8 prin	EACH	
20	Books time sheet	EACH	

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Procurement and Stores

TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS4/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation m ust be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa a not later than 25/04/2019 at 12H00. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
5	Cartridge HP C7115A	EACH	
5	Envelope c4	EACH	
5	Envelopes brown window 11	BOX	
5	Envelopes pocket white win	BOX	
60	File five cut	EACH	
20	File twinlock	EACH	
5	Hard cartoon green board	EACH	
5	Hard cartoon yellow board	EACH	
5	Ink stamp pad 30ml violet	EACH	

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Procurement and Stores

TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS5/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborw a not later than 25/04/2019 at 12HOO. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
10	Letter head municipal manager	REAM	
100	Memo pad Post It 76MMX76MM	EACH	
100	Notes Pads Refill	EACH	
10	Paper 80g A4 blue dark	REAM	
10	Paper A3 white 80g	REAM	

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TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS7/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborw a not later than 25/04/2019 at 12HOO. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
600	Pen Office bic clic blue	EACH	
10	Pencil clutch	EACH	
35	Pencil HB	EACH	
50	Pritt Glue 20GR	EACH	
5	Puncher Heavy Duty	EACH	
20	Puncher Rexel V212	EACH	
5	Puncher Extra Heavy Duty	EACH	
10	Refil Parker black	EACH	
10	Refil Parker blue	EACH	

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TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS8/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa a not later than 25/04/2019 at 12H00. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
5	Ruler 500mm	EACH	
90	STAPLER 13mm - Standard Office Use Steel	EACH	
30	Stapler 17mm	EACH	
30	Staples 13mm	EACH	
100	Staples rexel no 56	EACH	
55	Staples remover	EACH	
10	CARTRIDGE HP (E255A)	EACH	
5	Ruler 500mm	EACH	

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TO : Prospect ive Service Provider
FROM : SCM /STORES
DATE : 15/04/2019
ENQUIRIES : STORES
TELEPHONE : 015 780 6479/6362/61
REF : PS9/3/2019

Kindly furnish this office with a w ritten quotation for supply of goods/ services as detailed below . The quotation must be submitted on the letterhead of your Entity and dropped in the quotation box at our offices 3 Nyala Street, Phalaborwa a not later than 25/04/2019 at 12HOO. Attention: Procurement

QUANTITY	Descript ion	Unit Of Measure	DELIVERY PERIOD
10	hp ce285a	EACH	
10	envelopes c3	BOX	
5	stapler giant 200 pages	EACH	
5	toner cf211a cyan	EACH	
5	toner cf212a yellow	EACH	
5	toner cf213a magenta	EACH	
20	staples 19mm	BOX	
10	toner laserjet p1102 hp	EACH	
10	paper a3 green	REAM	
10	PAPER A3 YELLOW 80GSM	REAM	

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Please number your quotes (Your Ref no)

The following conditions will apply:

- *Price (s) quoted must be valid for at least thirty (30) days from date of your offer.*
- *The municipality retains the prerogative to reject any quotes it deems to be excessive and/or underquoted ➤ A
firm delivery period must be indicated.*
- ***Original Tax Clearance Certificate***
- ***Registered with CIPRO (CK 1 or 2 document)***
- ***BBBEE Certificate certified by a SANAS accredited institution or certified sworn affidavit.***
- ***Fill in and Return the Declaration of Interest Form (MBD4 Form) obtainable from our website.***
- ***Registered on the Centralised Suppliers Database (CSD Report)***
- ***Goods to be delivered within 30 days of purchase order***