



BA-PHALABORWA
MUNICIPALITY

**IMPLEMENTATION OF SUPPLY CHAIN MANGEMENT
POLICY REPORT
FOURTH QUARTER JULY –SEPTEMBER 2018**

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Executive Summary

Introduction

This report is a summary of the implementation of the Supply Chain Management Policy. It highlights the implementation of Supply Chain Management in the Ba-Phalaborwa Municipality. Regulation 6(3) of the SCM Regulations requires the Accounting Officer to report on the implementation of the Supply Chain Management Policy to the Mayor in a bid to give effect to his oversight role.

Policy

The Supply Chain Management Policy was reviewed and adopted by Council in May of 2018 to fully comply with the SCM Regulations communicated under National Treasury general. The Supply Chain Management Policy will be reviewed annually to ensure alignment with legislative amendments and to incorporate any recommendations as raised by the Auditor General.

Systems

Central Supplier Database

The municipality is currently operating on the centralised supplier database for the commodities or items that are procured within the institutions.

The request for quotation are advertised on the website so that all the service providers who are registered on the centralised supplier database can bid.

Ba-Phalaborwa Municipality has embarked on a process where it encourages new prospective service providers to register on the CSD to comply with paragraph 14 (1) (ii) of the Supply Chain Management Regulations, which requires the accounting officer to invite prospective providers of goods and services to apply for evaluation and listing as accredited prospective providers irrespective where the bidder comes from.

E-VENUS SYSTEM

E-Venus system utilised within the institution during July 2018 to September 2018.

SEBATA FINANCIAL SYSTEM

Sebata Financial system runs concurrently with E-Venus System.

TENDERS ADVERTISED FROM JULY 2018 – SEPTEMBER 2018

TENDER NO.	DESCRIPTION	BRIEFING SESSION	CLOSING DATE & TIME	MEDIA
01/18/19	Supply and Delivery of Pothole Patching Material (Cold Mix Asphalt) for period of three (3) years	16/08/2018 @10H00	12/09/2018 @ 10H00	Municipal website, Local, and national newspaper
02/18/19	Supply and Delivery of a tractor for parks	17/08/2018 @10H00	14/09/2018 @ 10h00	Municipal website, Local, and national newspaper
03/18/19	Provision of services to the waste disposal site for a period of three (3) years	17/08/2018 @11h00	14/09/2018 @ 10h00`	Municipal website, Local, and national newspaper
Proposal	Proposal for general valuation roll for a period of four years	12/09/2018 @10H00	09/10/2018 @ 10H00	Municipal website, Local, and national newspaper

TENDERS ON EVALUATED PHASE FROM JULY 2018 – SEPTEMBER 2018

TENDER NUMBER	DESCRIPTION
21/2016	Design and Construction of Culverts (Turnkey)
01/17/18	Travel agency for air travel and accommodation for a period of three (3) years
04/17/18	Pool of Consultants for Civil Works
05/17/18	Pool of Consultants for electrical engineering
Proposal	Proposal for audio sound and multimedia for council chamber
Proposal	Proposal for rental, Installation and maintenance of voice over internet protocol (VOIP) PBX System for a period of three years

TENDERS ON ADJUDICATION PHASE FROM JULY 2018 – SEPTEMBER 2018

TENDER NUMBER	DESCRIPTION
21/2016	Design and Construction of Culverts (Turnkey)
Proposal	Proposal for audio sound and multimedia for council chamber
01/17/18	Travel agency for air travel and accommodation for a period of three (3) years
04/17/18	Pool of Consultants for Civil Works
05/17/18	Pool of Consultants for electrical engineering
Proposal	Proposal for rental, installation and maintenance of voice over internet protocol (VOIP) PBX System for a period of three years

TENDERS APPOINTED DURING FIRST QUARTER FOR 2018/19

TENDER NUMBER	DESCRIPTION	NAME OF SERVICE PROVIDER	AMOUNT VAT INCLUSIVE
Proposal	Proposal for review of Ba-Phalaborwa Spatial Development framework	Mok-4 Tsar Development Consulting JV	R 864 513.00
03/17/18	Rental of Multifunctional Printers for a period of (3) Three Years	Nashua Limpopo Office Solutions	R 1 672 4437.20
Regulation 32	Vat Recovery And Reconciliation For A Period Of Three (3) Years	PK Financial Consultants	a rate of 12.5% including vat of all successful Vat recovery on behalf of the municipality
Proposal	Proposal for meter reading and meter maintenance for a period of three years	Baatshuma Electrical (PTY) LTD	See the below Pricing Schedule

Baatshuma Electrical (PTY) LTD Pricing Schedule

Pricing Schedule : Proposal for meter reading and meter maintenance for a period of three years	Unit Price
Handled Units once off expense	7,920.00
Workflow Software System	34,100.00
Meter reading & reporting Electricity Urban	5.60

Reading reporting of bulk electricity Meters	8.40
Reading reporting of bulk water Meters	8.40
Re reading of electricity Meter	8.40
Re reading of water Meter	8.40
First and final reading reading water meter (New agreement)	22.00
First and final reading reading electricity meter (New agreement)	22.00
First and final reading reading both meter (New agreement)	24.00
SMS Notification of readings	2.10
Replacement of meters	494.00
Repair of meters i.e Water leaks & burn CB,S	413.25
Cleaning of meter boxes where the letter cannot be read due to foreign matter covering the meter	45.41

Panel of Debt Collectors to render Debt Collection Services for a period of three (3) years through regulation 32 at an average rate of 12.28% as follows:

No	Name of the Bidder	Bid Amount	Average Rates
1	Matlaweng Magolego Incorporated	10%	12.28%
2	Hlahleketa Trading	12%	12.28%
3	Letsepe's Business Management	15%	12.28%
4	New Integrated Credit Solutions	15%	12.28%
5	Phakamani Debt Collection	12%	12.28%
6	Trifecta Capital Collections	10%	12.28%
7	Medaco Capital Services	12%	12.28%

Period	No. of SMMES Supported	Order Deviations
July 2018	15	0
August 2018	33	0
September-18	26	0

In accordance with Regulation 6(3) of the Municipal Supply Chain Management Regulations, I submit the required report on the implementation of Ba-Phalaborwa Municipality Supply Chain Management Policy for the period: 01 July 2018 to 30 September 2018

M. Moakamela.....
Ml Moakamela
Municipal Manager

09/10/2018

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