

MALABORWA LOCAL MUNICIPALITY



2017-2018 MID-YEAR PERFORMANCE REPORT



Provision of quality services for community well-being and

The Home of Marula and Wildlife Tourism

monitoring of a Service Delivery and Budget Implementation Plan (SDBIP) is required by the Municipal
Terms of Circular 13 of National Treasury, "the SDBIP gives effect to the Integrated Development Plan
will be possible if the IDP and budget are fully aligned with each other, as required by the MFMA."

ategic priorities of the municipality it is important to supplement the budget and the IDP with a
The SDBIP serves as the commitment by the Municipality, which includes the administration, council
objectives and projected achievements are expressed in order to ensure that desired outcomes over
implemented by the administration over the next twelve months.

ing performance in service delivery against quarterly targets and implementing the budget based on
suggests that "the SDBIP provides the vital link between the mayor, council (executive) and the
ness for holding management accountable for its performance. The SDBIP is a management,
will assist the mayor, councillors, municipal manager, senior managers and community."

: (MFMA) defines a Service Delivery and Budget Implementation Plan (SDBIP) as: a detailed plan
in terms of section 53 (1) (c) (ii) for implementing the municipality's delivery of municipal services
indicate-

source; and
ditute, by vote;
nce indicators for each quarter

community well-being and tourism development

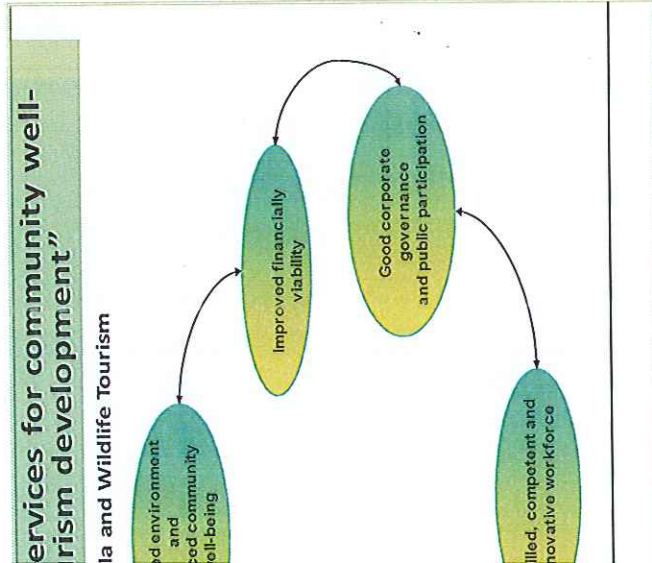
*ure and affordable services, promote sustainable economic growth, financial
, sound administration and accountable governance”*

ted infrastructure land services

d public participation and
t human capital

ism”

ross the four perspectives as indicated through the strategic map below:



ACCOUNTING OFFICER S ASSESSMENT OF PERFORMANCE

1. BACKGROUND OF THE REPORT

Section 72 of the Local Government: Municipal Finance Management Act, 56 of 2003, requires that the accounting officer of a municipality must by 25 January of each year assess the performance of the municipality during the first half of the financial year and submit a report on each assessment to the mayor of the municipality; the National Treasury; and the relevant provincial treasury.

In terms of Section 72 (2) of the Act, this report is accompanied by a statement compiled in terms of the provisions of Section 71(1).

2. MUNICIPAL MID-YEAR PERFORMANCE AS PER THE ASSESSMENT

The municipality used the top layer SDBIP as approved for implementation during the 2017/18 financial year. The SDBIP is used as a performance monitoring tool for the implementation of the IDP and Budget. The performance target reflected in the SDBIP is as per the IDP objectives. The Administration component is responsible for implementation of the SDBIP and the Political component is responsible for providing oversight. This is done through regular reporting to Council.

The Municipality is complying in terms of performance reporting which is done quarterly. The first quarter report covering the period between 1st July to 30th September 2017 was tabled in council during November 2017. This Mid -Year Assessment Report covers the first two quarters

2.1 KPA 1: Spatial Rationale

The key performance area had 1 key performance indicator during first quarter. The municipality recorded good performance on this KPI which constitutes 100%.

2.2 KPA2: Basic Service Delivery

The key performance area had 5 key performance indicators during the Mid-year. The municipality managed to record good performance on 2 key performance indicators and targets which constitutes to 40% of the total scores, partially performance recorded 2% which constitute 40% and under performance was recorded on 1 KPI which constitutes to 20%.

2.3 KPA 3: Municipal Financial Viability

The key performance area had 10 key performance indicators during Mid-year. The municipality managed to record good performance on 8 key performance indicators which constitutes to 80 %, 1 KPI partially achieved which constitutes 10% and 1 KPI recorded underperformance which constituted to 10%. The under-performance was as a result of low collection on old debt collection and this was due to culture of non-payment by consumers.

2.4 KPA 4: Local Economic Development

The key performance area had 6 key performance indicators during Mid-year. The municipality managed to record over-achievement performance on 3 key performance indicators which constitutes 50% and good performance on 3 key performance indicators which constitutes 50%. The over achievement rate is due the reason that the municipality targeted to create local jobs

2.5 KPA 5: Municipal Transformation & Institutional Development

The key performance area had 9 key performance indicators during the Mid-year. The municipality managed to record good performance on 5 key performance indicators and targets which constitutes 56% of the total KPA scores, 1 key performance rated over achieved with 11%, 1 key performance indicator is partially achieved which constitutes 11%, and poor performance on 2 key performance indicators which constitutes 22% . The over achieved is due to number of vacant post filled which is 53 from a target of 10.

2.6 KPA 6: Good Governance and Public Participation

This key performance area had 28 key performance indicators during the Mid-year and the municipality achieved good performance on 19 key performance indicators which represents 68% of the total KPA score. The municipality reported non-performance on 2 key performance indicators constituting 7% of the total KPA score and 4 key performance indicator partially achieved which constitutes 14% and 2 key performance indicator is no-performance which constitutes 11%..

2.6 Overall Performance of the municipality

For the first quarter the municipality had 6 key Performance Areas with combined key performance indicators totalling 59. The municipality recorded good performance on 38 key performance indicators constituting 64%, under-performance of 6 key performance indicators which constitutes to 10% . 8 key performance indicators was partially achieved , constitutes to

Monthly projections of revenue for each source

2017 Monthly Projections						Evidence Required
R'000						
Mid-Year Actual Performance	Mid-Year Performance Variance	Challenges	Corrective measures/ Interventions			
55 794	1 011	None	None	Finance report		
46 434	15 627	Old infrastructure and stealing electricity		Finance report		
7 130	1 930	Rural areas not being billed while refuse is collected		Finance report		
264	-14	None	None	Finance report		
989	-720	The call accounts has been invested with more money.	None	Finance report		
9 487	26 534	Non-Payment of services by consumers	Ensure that credit control is fully implemented	Finance report		
				Finance report		
879	-654	None	None	Finance report		
5 531	430	None	None	Finance report		
1 383	-33	None	None	Finance report		
92 491	-27 523	None	None	Finance report		
18 886	12 674	None	None	Finance report		
3 915	-3 049	None	None	Finance report		
243,182	18 263					

Projections of Revenue and Expenditure by Vote: (Operating) Second Quarter

2017-18 Mid-Year Actual performance	2017-18 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
23 412	2 427	None	None	Finance report
23 119	22 230	Debt impairments done at year end		Finance report
21 895	1 167	None	None	Finance report
21 226	600	None	None	Finance report
4 504	1 291	Other normal expenditure budgeted higher		Finance report
4 356	2 669	Most activities like Marula to happen second quarter	Align correctly with activities	Finance report
42 556	946	None	None	Finance report
41 628	26 798	Bulk electricity and Repairs and Maintenance	Ensure that repairs and maintenance are implemented	Finance report
3 311	1 313	Maintenance not spending sufficiently	Ensure spending maximised	Finance report
186 006				

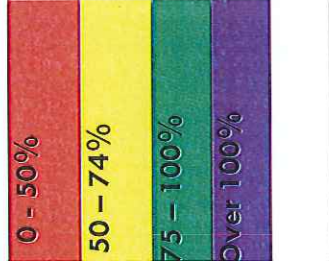
Projections of Revenue and Expenditure by Vote: (Capital) Second Quarter

	2017-18 Mid-Year Actual Performance	2017-18 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
	0	0	None	None	Finance report
0	0	250	Slow implementation on capital due to lack of funds	Ensures collections are improved	Finance report
0	191	1059	Slow implementation on capital due to lack of funds	Ensures collections are improved	Finance report
5	129	1 696	Slow implementation on capital due to lack of funds	Ensures collections are improved	
0	16 937	3 673	Most projects in Adjudication for appointment	Ensure appointments are made	Finance report
5	2 604	5 021	Most projects in Adjudication for appointment	Ensure appointments are made	Finance report
0	19 861	97 525			

Monthly Projections of Revenue and Expenditure by Vote: (Revenue) Mid-Year

2017-18 Mid-Year Actual Performance	2017-18 Mid-Year Actual Performance variance	Remarks/Challenges	Corrective measures	Evidence Required
1 739	-1 739	Auction profit	None	
155 255	-9 144	Performed as expected	None	Finance Report
524	-199	Performed as expected	None	Finance Report
7 043	487	Performed as expected	None	Finance Report
878	-736	Performed as expected	None	Finance Report
1 536	-1 505	Selling of land increased the collection	None	Finance Report
20 067	665	The Difference not substantial	None	Finance Report
47 403	27 253	Old infrastructure on electricity	None	Finance Report
8 736	3 182	Rural areas no longer billed	None	Finance Report
243 182	18 264			

Annual Performance Results for 2017/18 Mid -Year per Key Performance Areas



Not apply to compliance targets

Not apply to service delivery targets and core business of the municipality

KPA 1: Spatial Rationale

KPA 1: Spatial Rationale								
Key Performance Indicator	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	
1. Spatial Rationale	100%	100%	OPEX	100%	100%	0%	5 applications were received and submitted to Mopani Planning Tribunal. 4 were approved. One referred back.	Submission register.
							None	

KPA 2: SERVICE DELIVERY

KPA 2: SERVICE DELIVERY									
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections			Remarks/Challenges	Interventions	Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual performance	Mid-year Actual Performance variance			
Director Technical Services	18.6%	15%	OPEX	15%	9.69%	5.31%	Non-installation of smart metering	Installation of smart metering at life Industrial area. Auditing of the electricity meters	BPM billing to consumers and Eskom bill
Director Technical Services	R19.8mil	R20.25m	R20.25m	R10m	R 2.93M	-R7.07M	Appointment of Service Providers only done in December	Appointment of SP's	Payment Certificates and Expenditure Reports
Director Technical Services	4.5km	2.2km	R16.8m	1km	1.1k m	+0.1km	Upgrading of Ben-farm Street	None	Project Report, Projects completion certificates and report
Director Technical Services	R21.4m	R16.8 m	R16.8m	R10m	R6.007 897.00	-R3 992 103.00	Delay on appointment of Service provider	Service provider to be appointed	Progress Report Projects Completion Report, Project completion certificate
Director Community Services	New Indicator	4	Opex	2	2	0	Two reports for rehabilitation and closure of landfill site were submitted to council.	Continue monitoring and submitting the reports	Quarterly report to council and council resolution

KPA 3:

- FINANCIAL VIABILITY AND MANAGEMENT

KPA 3: Municipal Financial Viability and Management									
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Evidence Required	
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	Interventions	
Chief Financial Officer	1	1	OPEX	1	1	0	Budget Planning schedule was approved by council on the 31 st July 2017	None	approved budget planning schedule and Council resolution
Municipal Manager	3	3	OPEX	3 (Specification, Evaluation and Adjudication)	3	0	Appointed on the 3 rd Jul 2017	None	Appointment letters of bid committees members
Chief Financial Officer	4	4	OPEX	2	2	0	None	None	Quarterly assess verifications reports
Chief Financial Officer	12	12	OPEX	6	5	1	Submitted on the 19 th Dec 2017	None	Monthly financial oversight reports. Proof of submission within 10 days.
Chief Financial Officer	90%	100%	OPEX	50%	47%	3%	Non-payment of services	To enhance revenue collection strategy	Quarterly reports on revenue collection
Chief		100%	Opex	50%	47%	3%	Non-payment	To enhance	Quarterly reports

KPA 3: Municipal Financial Viability and Management										
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Remarks/Challenges	Interventions	Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance				
Financial Officer								of services	revenue collection strategy	on debt collection
Chief Financial Officer		100%	Opex	100%	10%	90%		Non-payment of services	To enhance revenue collection strategy	Quarterly reports on debt collection
Chief Financial Officer	29,460m	R38m	CPEx	R25m	R19m	-R6m		Service providers not appointed in time	To appoint service providers in time	Finance reports, MIG monitoring report
Chief Financial Officer	50%	100%	Opex	50%	31%	-19%		Low revenue collection	To enhance revenue collection strategy	Finance reports
Chief Financial Officer	50%	100%	Opex	50%	44%	-6%		Low revenue collection	To enhance revenue collection strategy	Expenditure report

KPA 4: CONOMIC DEVELOPMENT

KPA 4: Local Economic Development									
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections			Evidence Required		
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance		Remarks/Challenges	Interventions
Director Technical Services	155	110	R2.4m	50	73	+23	BPM incentive grant	None	ID Numbers of people appointed and Payroll Reports
Director Technical Services	89	73	R1.1m	40	52	+12	Implementing the approved Capital Programme to create employment opportunities	None	ID Numbers of people appointed and Payroll Reports
Director Planning and Development	0	4	OPEX	2	2	0	LED Forums held quarterly	none	Invitations, Attendance register and minutes
Chief Financial Officer	120	80	OPEX & CAPITAL	40	128	+88	Continue supporting the SMMEs to grow the Economy	None	System generated Expenditure report
Director Planning and Development	0	4	OPEX	2	2	0	Tourist data collected from KNP and Ballanora	none	Quarterly report, Tourism and Hospitality occupancy reports.
Director Planning & Development	3	3	R500	1	1	0	September tourism month activities.	none	Visitors attendance Registers, Stakeholder

KPA 5: Digital Transformation and Sustainable Development

KPA 5: Municipal Transformation and Institutional Development										
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Remarks/Challenges	Interventions	Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance	Mid-year Actual Performance variance			
Director Corporate Affairs	6	8	OPEX	4	5	+1		The following five policies were approved as follows: Motor vehicle policy, Res no. 422/17, Employee transfer policy res no. 487/17 Staff bursary policy res no. 488/17 Occupational Health and Safety policy res no. 489/17, Compensation for injuries and diseases Act policy res no. 490/17	None	Council Resolutions on Reviewed policies and copies of Reviewed Policies.

KPA 5: Municipal Transformation and Institutional Development									
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections					Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	Interventions	
Municipal Manager	6	4	Opex	2	2	None	Continue in reviewing the by-laws	None	By-law register
Deputy Municipal Manager	1	1	OPEX	1	1	None	The two positions of Manager Corporate Services and Technical Services have been advertised and closed on the 8 th December 2017. The recruitment process is under way.	None	Appointment letters; appointment register; details of new employees and copies of adverts.
Deputy Municipal Manager	20	20	OPEX	10	53	+43	The following positions were appointed during the mid-year reporting period:- 20 General workers	None	Appointment letters; appointment register; details of new employees and copies of adverts

KPA 5: Municipal Transformation and Institutional Development								
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	
							1 Accountant : Demand 1 Examiner of vehicles 2 Sr Library Assistants 1 Nursery Controller 1 Assistant Superintendent: Traffic Admin 1 Manager: Parks & Cemeteries 10 Artisan Assistant Plumbers 1 Artisan Plumber 3 Operators 7 Equipment Operators 2 Road	

KPA 5: Municipal Transformation and Institutional Development										
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Remarks/Challenges	Interventions	Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance				
								markers 3 Assistant superintendents: Waste water		
Director Corporate Affairs	3	3	OPEX	3	1	2		There were delays in the recruitment processes due to financial constraints.	To improve revenue collection	Appointment letters; appointment register; Proof of Disadvantaged Employees
Director Corporate Affairs	R1,5m	R2,9m	R2,9m	R1,8m	R1,996 689	-R1,96 689		Continue to implement the work skills plan	None	Expenditure reports; implementation reports
Municipal	6	6	OPEX	6	6	0		All signed		Copies of signed Performance

KPA 5: Municipal Transformation and Institutional Development									
Responsible Manager	Baseline (30/06/17)	Annual Target 30/06/18	Budget	2017/18 Quarterly Projections				Evidence Required	
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges		Interventions
Mayor							and submitted to COG#STA and placed on municipal website	Agreements with dates complying the legislated time line & submission letters to COG#STA.	
Municipal Manager	2	2	OPEX	1	0	1	2016/17 Annual Assessment not yet conducted but scorecards has been send to Senior Managers	Legislative compliance need to be considered by Senior Management	Approved Schedule of Individual Performance Assessments, Attendance registers and Scorecards and reports
Director: Corporate Services	4	4	OPEX	2	1	1	The 2 nd meeting will be held in January in order to allow reporting of all activities in the second quarter.	None	4 Quarterly Reports, minutes and attendance registers

KPA 6:

GOVERNANCE & PUBLIC PARTICIPATION

KPA 6: Good Governance and Public Participation									
Key Performance Indicator	Baseline (30/06/17)	Annual Target (30/06/18)	Budget	2017/18 Quarterly Projections				Interventions	Evidence required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges		
	7	7	OPEX	3	9	+6	3 Ordinary Council meetings and 6 Special Council meetings held.	None	Minutes of council meetings, attendance registers
	11	11	OPEX	5	6	+1	(5 Ordinary Exco meetings and 1 Special Exco meeting held.)	None	Minutes of EXCO meetings, attendance registers
	4	4	OPEX	2	5	+3	To continue held meetings as per process plan	None	Council Approved MPAC schedule of meetings/Attendance registers
	100%	100%	Opex	100%	43%	57%	None	None	Resolution register

KPA 6: Good Governance and Public Participation									
Module	Baseline (30/06/17)	Annual Target (30/06/18)	Budget	2017/18 Quarterly Projections				Remarks/Challenges	Evidence required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Interventions		
	11	11	OPEX	5	10	+5	None	5 Senior Management meetings were held.	Minutes of EXCO meetings, attendance registers
	55	55	OPEX	30	30	None	None	30 Portfolio Committee meetings were held as per corporate calendar	Minutes of EXCO meetings, attendance registers
	6	5	OPEX	2	1	1	None	One meeting was not held due to reason that Steering Committee was postponed and the date for Rep Forum clashes with the date for Strategic Planning	Attendance registers, agendas, invitations

KPA 6: Good Governance and Public Participation										
Item	Baseline (30/06/17)	Annual Target (30/06/18)	Budget	2017/18 Quarterly Projections				Remarks/Challenges	Interventions	Evidence required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance				
								Session		
	6	5	OPEX	2	2	0		Two IDP Steering Committee meetings were held	None	Attendance registers, agendas, invitations
	11	11	OPEX	5	5	0		None	None	Minutes of ward committee meetings and attendance register
	4	4	OPEX	2	2	0		Imbizo meetings were held on 17 August and 29 November 2017.	None	Attendance registers, Imbizo reports
	100%	100%	Opex	100%	100%	90%				Complaints register, batho pele report

KPA 6: Good Governance and Public Participation									
File	Baseline (30/06/17)	Annual Target (30/06/18)	Budget	2017/18 Quarterly Projections					Evidence required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Chall enges	Interventions	
	50%	100%	OPEX	75%	51%	24%	None	None	Internal Audit Follow-up Report
	4	4	R700000	2	2	0	None	None	Audit Committee Reports
	1	1	OPEX	1	1	0	Community Satisfaction Survey was conducted in September 2017	None	Community Satisfaction Survey Report
	1	1	OPEX	1	1	0	A/S and Annual Performance report together with	None	Submission letter and copy of final A/S None

KPA 6: Good Governance and Public Participation									
Indicator	Baseline (30/06/17)	Annual Target (30/06/18)	Budget	2017/18 Quarterly Projections					Evidence required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Chall enges	Interventions	
							POE files submitted to AG		
	11	11	OPEX	5	5	0	None	None	LLF minutes and attendance register.
	4	4	OPEX	2	3	+1	Two Ordinary meetings and one special meeting held.	None	Minutes of the Risk Committee meeting and attendance register
	100%	100%	Opex	100%	0	0	No cases were reported.	None	Investigation reports
&	16	16	Opex	8	13	+5	None	None	Outreach programmes reports

PROJECTS PER RESPONSIBLE MANAGER

Capital Budget ('000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2017/18				Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	
D	01/07/17	30/06/18	11 & 12	R1.5M	R1.5M	R0	Balance of project to be included in Budget Adjustment	Progress report, Payment certificate and completion report
	01/07/17	30/06/18	11 & 12	R1.4M	R1.4M	R0	None	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate
	01/07/17	30/06/18	All wards	R0	R0	R0	None	Payment certificate and progress report
	01/07/17	30/06/18	10,2,15	construction	Project to be implemented as turnkey (Design and Construct) is on specification stage	Project delayed .RFQ for design exceeded Threshold .referred to tender (Turnkey project)	None	Progress reports and Completion report and Completion Certificate
	01/07/17	30/06/18						
	01/07/17	30/06/18						
	01/07/17	30/06/18		Evaluation,	Evaluation,	Application to		Requisitions

Capital budget '000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2017/18				Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	
				Adjudication and Procure	Adjudication and Procure	hold BSC submitted to MM		
	01/07/17	30/06/18		Evaluation, Adjudication and Procure	Evaluation, Adjudication and Procure	Site meetings held		Requisitions
m	01/07/17	30/06/18		Evaluation, Adjudication and Procure	Service provider appointed			Requisitions
	01/07/17	30/06/18		Evaluation, Adjudication and Procure	Advertised for RFQ	None	None	Requisitions
	01/07/17	30/06/18		Procurement	Goods delivered	None	None	Requisitions
0	01/07/17	30/06/18		Procurement	Procurement was not done	0	IT busy with specification for sound system	Requisitions

Capital budget '000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2017/18				Evidence Required
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	
	01/07/17	30/06/18		Procurement	R98 099.57	R401,900.43	None	Requisitions
00	01/07/17	30/06/18		Procurement	R93 046.02	R906 953.98	None	Requisitions
	01/07/17	30/06/18		Implementation	The Consultant was appointed in October 2017	None	None	Progress report and Payment certificate
	01/07/17	30/06/18		Appoint Service provider	Service provide is appointed	None	None	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate
	01/07/17	30/06/18	11&12	0	Service provide is appointed	None	None	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and

Quarterly Outputs 2017/18								
Capital Budget ('000)	Planned Start Date	Planned Completion Date	Ward No.	Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges	Evidence Required
								Completion Certificate
16 831	1/07/17	30/06/18	3/17	Construction Site meeting	R4 515 605	None	1.1 km of road completed.	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate
6 042	01/07/17	30/06/18	8,9 & 10	Construction Site meeting	R7 191 422	None	The contractor is currently busy with paving of access road, water reticulation, Superstructure for multipurpose hall and ablution rooms	Progress reports and Completion report and Completion Certificate
00 000	01/07/17	30/06/18	18	Construction Site meeting	R 5 686 203	None	The project is practically completed	Progress reports and Completion report and Completion Certificate
00 000	01/07/17	30/06/18	13	Construction Site meeting	R0.00	None	Contractor not yet appointed.	Bid Committees minutes and registers, advertisements. Progress reports and Completion report and Completion Certificate
50 000	01/07/17	30/06/18	1 & 4	Construction	R1 000 000	None	The contractor has been appointed.	Bid Committees minutes and registers, advertisements. Progress reports and

Capital budget '000)	Planned Start Date	Planned Completion Date	Ward No.	Quarterly Outputs 2017/18					Evidence Required	Completion report and Completion Certificate
				Mid-year target (1 Jul – 31 Dec 17)	Mid-year Actual Performance	Mid-year Actual Performance variance	Remarks/Challenges			
				Site meeting						

D-YEAR APPROVAL

Approval by the Mayor	<p>In terms of the MFMA section 88, the Accounting Officer of a Municipal entity must by 25 January of each year assess the performance of the entity during the first half of the financial year, taking into account the monthly statements referred to in section 87 for the first half of the financial year and the targets set in the service delivery, business plan or other agreement with the entity's parent municipality; and the entity's annual report for the past year, and progress on resolving, problems identified in the annual report; and submit a report on such assessment to the Mayor, Provincial and National Treasury and also consider the adjustment of the Budget if necessary.</p> <p>In terms of section 51(1), the Mayor must report to council by the 31st of January of the financial year.</p>
Signatures	<p style="text-align: center;">2017-18 Mid-Year Compiled by:</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>_____</p> <p>M.I Moakamela Municipal Manager</p> </div> <div style="width: 45%;"> <p>26-01-2018</p> <p>_____</p> <p>Date</p> </div> </div> <p style="text-align: center; margin-top: 40px;">2017-18 Mid-Year Approved By:</p> <div style="display: flex; justify-content: space-between; margin-top: 20px;"> <div style="width: 45%;"> <p>_____</p> <p>Cllr PJ Shayi Mayor</p> </div> <div style="width: 45%;"> <p>26/01/2018</p> <p>_____</p> <p>Date</p> </div> </div>

Annexure A

Methodology

Ba-Phalaborwa Municipality uses the cumulative method on reporting the actual on the Service Delivery Budget Implementation Plan.

Technical Definitions

BPM

BPM stands for Ba-Phalaborwa Municipality

HH

Household

Urban Areas

The urban areas refers to Phalaborwa, Namakgale, Lulekani and Gravelotte.

Reduction in water losses

This is calculated as follows: $\text{Lepelle bill less BPM bill} / \text{Lepelle bill} \times 100$.

Reduction in electricity losses

This is calculated as follows: $\text{Eskom bill less BPM bill} / \text{Eskom bill} \times 100$.

5 Kilometres of roads upgrade from gravel to tar/paving

This relates 1.4km phase 1, phase 2 2.1 km Foskop internal streets, B1 Extension 1.8 km, Honieville to Score 0.6 km and 0.6 km meters Tambo Street

September Tourism Month – Spring Day, Orchid Show, Heritage Day Celebration, 2 Tourism workshops and Marathon.

Tourism Indaba – Procurement of promotional materials

SPLUMA – Spatial Planning Land Use Management Act 2013

% SPLUMA Applications

Number of development (land use) applications received/ applications processed in terms of SPLUMA

% Debt Coverage

This is calculated by $A = B - C/D$

Where - “A” represents debt coverage, “B” represents total operating revenue received, “C” represents operating grants, “D” represents debt service payments (i.e. interest + redemption) due within the financial year

Outstanding Service Debtors to Revenue

This is calculated by $A = B/C$

“A” represents outstanding service debtors to revenue

“B” represents total outstanding service debtors

“C” represents annual revenue actually received for services;

Cost Coverage Ratio

This is calculated by $A = B + C/D$

Where - “A” represents cost coverage

“B” represents all available cash at a particular time, “C” represents investments

“D” represents monthly fixed operating expenditure